TO: Kellie Kaneshiro, President, Midwest Chapter, Medical Library Association

FROM: Cathy Perley, Chair, Publications Committee

SUBJECT: Report for 2003 Fall Board Meeting

DATE: August 15, 2003

Publications Committee Members:

Cathy Perley, Chair (IA)
Jennifer Friedman (WI)
Nancy O’Brien (IA)
Mary Taylor (IL)

Objectives:

1. To publish issues of MIDLINE, the Newsletter of the Midwest Chapter/Medical Library Association by collecting, writing and editing features and columns to be distributed to the membership one month after copy deadline.
2. To distribute electronic copies of MIDLINE via the Midwest Chapter web site, assisted by members of the Technology Committee.
3. To encourage contributions of news items, announcements, informative articles, and ideas from the membership through personal and professional contacts and the chapter listserv.
4. To stay within the projected budget, $100.

Activities (as of August 15, 2003):

1. Created and mailed post cards to Midwest Chapter members to notify them of change to electronic format.
2. Emailed members of the Midwest Chapter Board to solicit contributions and ideas for MIDLINE.
3. Produced the Spring and Summer 2003 issues and forwarded electronic files to the Technology Committee for publication to the chapter web pages at http://midwestmla.org/midline/
4. Announced Spring and Summer issues on the Midwest Chapter listserv, calling attention to selected articles and requesting future contributions.
5. Emailed deadline reminders to the chapter listserv.

This report is informational and requires no further action from the Board.