

Memo

To: President, Midwest Chapter/Medical Library Association
From: Mary Markland, 2005 Conference Planning Co-Chair
Subject: Report for Spring Board Meeting, Chicago, IL, March 26, 2004
Date: March 1, 2004

Activities

1. The Planning Committee has met twice since October, 2003.
2. Our subcommittees are established and duties assigned.
3. We are in the process of selecting a logo to go with our theme of Routes to Discovery.
4. We have confirmed plans for the social event Sunday evening.
5. We have established a bank account.
6. We have determined the conference schedule and a planning timetable.
7. We will establish our budget in April, 2004.
8. Our next meeting is scheduled for April 16, 2004.

This report is informational and requires no action by the Board.