

## FALL EXECUTIVE BOARD MEETING AGENDA

Midwest Chapter / Medical Library Association

Omaha, Nebraska

October 12, 2007

1. Call to order
2. Review agenda (President)
3. Review and approve Spring 2007 Executive Board Meeting minutes (Recording Secretary)
4. Reports
  - a. President
  - b. Annual Meetings Committee
  - c. Archivist
  - d. Auditor
  - e. Awards and Scholarships Committee
  - f. Communications Committee
  - g. Finance Committee
  - h. Governmental Relations Committee
  - i. Membership Committee
  - j. Nominations and Elections Committee
  - k. Professional Practice Committee
  - l. Representatives to MLA Chapter Council
  - m. State Liaisons Committee
5. Unfinished business
  - a. Confirm email votes (Recording Secretary)
    - i. Professional Development Award
    - ii. Revised Budget
  - b. Web Site Redesign Special Committee report and review of new web site (President)
    - i. Membership Database
    - ii. Intranet
  - c. Review and approve committee charges (President)
  - d. Policies and procedure manual (President)
6. New business
  - a. State and Committee meeting rooms during conference (President)
  - b. Review 2006 Annual Business Meeting Minutes (Recording Secretary)
  - c. Payment systems (Treasurer)
  - d. Liability insurance (Treasurer)
  - e. Membership promotion and verification related to annual meetings (Membership Secretary)
  - f. Recognition of outgoing officers and committee members (President)
  - g. New officers and committee members (President-Elect)
  - h. Spring Executive Board Meeting (President-Elect)
  - i. Review Business Meeting agenda (President)
  - j. Review and approve 2008 budget (Treasurer)
  - k. Professional development award and scholarship
  - l. Application for Majors Chapter Project of the Year Award
  - m. Payment for Distinguished Librarian of the Year Award plaque
  - n. Membership banner
7. Review of action Items (Recording Secretary)
8. Adjourn

## EXECUTIVE BOARD (VOTING)

Chris Shaffer, President

Eileen Stanley, Immediate Past President and Chair, Nominations and Elections Committee

Mary Markland, President Elect

Bette Sydelko, Membership Secretary and Chair, Membership Committee

Deborah Lauseng, Recording Secretary

Nancy O'Brien, Representative at Large and Chair, State Liaisons Committee

Pam Rees, Representative to the MLA Chapter Council

Karen Hanus, Alternate Representative to the MLA Chapter Council

Marlene Porter, Treasurer and Chair, Finance Committee

## OTHERS (NON-VOTING)

Sheryl Stevens, Chair, Awards and Scholarships Committee

Rebecca Caton, Archivist

Sunny Worel, Parliamentarian

Donna Barbour-Talley, Chair, Annual Meetings Committee

Elizabeth Smigielski, Chair, Communications Committee

Clare Leibfarth, MIDLINE editor and Communications Committee member

Ellen O'Donnell, 2008 Conference Planner and Annual Meetings committee member

Sandra Martin, 2008 Conference Planner and Annual Meetings Committee member