Midwest Chapter / Medical Library Association
Fall 2009 Executive Board Meeting
Friday, October 2, 2009
Hyatt on Capital Square, Columbus, Ohio
4:00 PM – 9:00 PM (Dinner break at 6 p.m.)

1. Call to Order – Deborah Lauseng

2. Welcome to incoming Board and Committee Members, and Visitors – Deborah Lauseng

3. Review Agenda - Deborah Lauseng

4. Review and approve minutes - Elizabeth Smigielski
   a. Spring 2009 Executive Board meeting minutes
   b. Review of Fall 2008 Business meeting minutes

5. Reports (Full reports are available on Chapter web site)
   a. President – Deborah Lauseng
   b. President-Elect – Elaine Skopalja
   c. Treasurer/Finance Committee – Marlene Porter
   d. Membership Secretary/Membership Committee – Becca Caton
   e. Archives – Deborah Lauseng for Mary Hitchcock
   f. Awards and Scholarships Committee – Sheryl Stevens
   g. Communications Committee –Karen Anderson
      i. Use of DimDim – Allan Barclay
   h. Governmental Relations Liaison – Deborah Lauseng for Julie Schneider
   i. MLA Chapter Council – Pam Rees and Karen Hanus
   j. Nominations and Elections Committee – Mary Markland
   k. Professional Practice Committee – Janna Lawrence
   l. Representative at Large/State Liaisons Committee – Ximena Chrisagis
6. Unfinished Business
   a. Goals and objectives form for officers and committee chairs (Deborah Lauseng)
   b. Draft photo release form by Communications Committee (Karen Anderson)
   c. ConnectMidwest Blog post and AHIP points (Karen Anderson and Clare Leibfarth)
   d. Clarification of procedure for selection/appointment of State Liaisons – selected by each State organization or appointment by Chapter President; need for Bylaws change? (Ximena Chrisagis)
   e. Clarification of who is responsible for communication with State organizations Re: State Liaisons selection/appointment, recommended rotation schedule, etc.) – Chapter President or Representative at Large (Ximena Chrisagis)
   f. Recommendations for electronic voting from Nominations and Elections Committee (Mary Markland)
   g. Virtual Spring Board Meeting Special Committee—recommendations for conducting Board Business instead of face-to-face Spring meeting (Elaine Skopelja)
   h. Other?

7. New Business
   b. Procedures Manual – responsibility for updating wiki by Past President or Board Members? (Mary Markland)
   c. Member website password – change at ending/beginning of calendar year and remove old password at the beginning of June (Becca Caton)
   d. Recommendation from Membership Committee – establish Emeritus Membership status (Becca Caton)
   e. Modification of Professional Development Award criteria recommended to permit library science graduates who do not meet current requirement of 1 year of professional experience to apply (Sheryl Stevens)
   f. Contributor policies for MIDLINE and ConnectMidwest – members only? (Clare Leibfarth and Jason Young)
   g. Should the Representative at Large also serve as liaison for his/her state for the duration of his/her term of office? (Ximena Chrisagis)
   h. Other?
   i. Approve 2010 Chapter Budget (Marlene Porter)

8. Review of Action Items

9. Adjourn