

## **Midwest Chapter, MLA Spring Executive Board Meeting Combined Reports**

**March 27, 2009**

### **President's Report**

**Deborah Lauseng**

1. Worked with various Committees Chairs in addressing questions about charges and Board meeting follow-up.
2. Contributed MIDLINE, "President's Message" for Fall and Spring issues
3. Planned Spring Board meeting.
4. Discussed with Communications Committee options for handling business without meeting in person. Surveyed MLA Chapter Chairs as to how they conduct business outside of annual meeting.
5. Planned visit to Midwest Chapter archives, scheduled for March 26.
6. Submitted mid-year report to MLA. Included below.

### **Midwest Chapter Midyear Report**

Submitted to MLA, January 2009

Deborah L Lauseng, President

#### **Recruitment, Membership, and Leadership in the Profession**

The Chapter has 403 members, as the end of December, 43 of which represent new members. The Chapter continues to offer free membership to students; currently we have 14 student members. Our membership numbers remain fairly constant.

At our annual fall meeting, our new recruitment banner was unveiled. This portable table-top display is available for use by our state liaisons and officers at library schools, and local and state organization meetings. Recently updated membership brochures are available as well for recruitment to Midwest Chapter and MLA.

Logan Ludwig was named 2008 Distinguished Librarian of the Year. Logan was recognized for his outstanding efforts within the Chapter and throughout the library profession. A highlight of comments included: Logan... "embraced a number of leadership roles... but is also a very supportive colleague for the efforts of others", and his contributions have "been beneficial to the growth and development of Chapter members." Logan's foresight in developing a business reserve fund for future financial stability is frequently noted as one of his major accomplishments of his Chapter presidency (1995). The impact of Logan's contribution to the profession of health sciences librarianship is obvious in many arenas.

We are pleased to award two annual meeting scholarships each year to members who are either attending library school or recent graduates. This year's recipients were Chrysta Meadowbrooke, University of Michigan, and Zach Young, University of Kentucky.

### **Life Long Learning**

The Chapter continues to sponsor two Chapter Council Roundtables Luncheon Awards. This year our recipients were Jim Bulger, Allina Health Systems, Minneapolis, MN, and Brooke Billman, University of Iowa. We also continue to sponsor two additional lunches through donation to MLA.

For 2008 we revised the criteria for our Professional Development Award to include librarians who have been working for at least one year (previously, "at least three years") and had never attended a Midwest Chapter meeting. This year, Christine Allen of Munson Community Health Center, Traverse City, MI, was the recipient.

"Vital Signs: Keeping you and your library vibrant and healthy" was the theme of this year's combined annual meeting of the Midwest Chapter and the Michigan Health Sciences Libraries Association (MHSLA) held in Troy, MI, October 17-21. Deena Ebbert, the keynote speaker, energetically shared with us the FISH! Leadership Philosophy. M.J. Tooley, the plenary session speaker, encouraged libraries to remain relevant in interesting times. Meeting attendees had the opportunity to gain new insights and skills from a selection of 9 CE courses, 7 concurrent sessions (invited presenters), 15 contributed papers, and 19 poster presentations. Mary Ryan, MLA President, hosted a MLA Breakfast for Library Science Students. Comments on the conference included: "The conference was excellent! It was well organized and included many special opportunities." "The CE class selection was great. I truly enjoyed my experience." "...lots of ideas to pursue..." Clare Leibfarth, the Chapter's Blog Editor, actively blogged allowing non-attendees glimpses of activities and events during the meeting. Individual Midwest members also have shared about specific CE classes and concurrent sessions through the ConnectMidwest blog.

### **Advocacy**

With the approved Chapter Bylaws changes, we now have an appointed Governmental Relations Liaison, Julie Schneider, who updates the membership on legislative issues of importance to MLA and the health sciences community.

With environmental issues in mind, the 2008 joint Midwest Chapter/MHSLA meeting planners incorporated "green" initiatives. This year, email was used over print mailings, registration was handled electronically, and the preliminary program information was available on the conference website.

### **Creating and Communicating our Knowledge**

Training was offered to Chapter members on blogging in hopes of having more people contributing to ConnectMidwest. This year we designated a time for New Board Member training to help familiarize incoming Board members with procedures of the Chapter. The Board received instruction on using PBwiki for updating the Chapter's policy and procedures manual.

The 2008 Jean Williams Sayre Innovation Award was presented to the Gundersen Lutheran Library and Health Information Services department for their work on the GLine Database of Publications and Research. The Library, working collaboratively with the Gundersen Lutheran Medical Foundation, established this easy to use, searchable tool to track and list ongoing research and presentations using RefWorks software.

### **Building a Network of Partners**

The Chapter has once again benefited from working on a joint meeting. This year we learned by sharing expertise and experiences with the Michigan Health Sciences Libraries Association. With the new structure of our State Liaisons Committee, each member is appointed to serve by their local state association or organization. This is creating a stronger relationship with the state associations and a better, two-way communication means between the Chapter and the state organization.

### **MOTION**

This report is informational and requires no action by the Board of Directors.

### **Immediate Past President**

**Mary Markland**

#### **Activities**

- Policy and Procedures Manual updating
  - We are using PBwiki in a free, educational account. They are changing their account types and pricing structure.
  - As a non-profit organization, they will switch us to a business account. The price for a premium public wiki is \$399/year. This includes unlimited users and the ability to backup. The price is discounted as we are a non-profit.
  - Our only other option would be to limit the number of users and pay the \$8/user fees. This means Chapter members would not be able to see the wiki.
- Nominations and Elections
  - See the Nominations and Elections Committee report.

**Action Item:** Discuss PBwiki options.

## **Annual Meetings Committee**

**Donna Barbour-Talley, Chair**

The final report has been received from the 2008 Annual Meeting in Troy MI. The meeting did realize a small profit due to late registrations and vendor contributions.

The Midwest Chapter has four annual meetings in the planning process.

2009 Annual Meeting – Columbus OH

Oct 2-6

Marlene Porter and Bette Sydelko are serving as co-chairs of the Conference Coordinating Committee for 2009. Postcards have been mailed to “save the dates” and the Call for Papers and Posters has gone out. Information is being added to the conference website and contributed to the ConnectMidwest blog.

2010 Annual Meeting – Madison WI

Sept 24-28

Julie Schneider and Barbara Sisolak are co-chairing the Conference Coordinating Committee on behalf of the Wisconsin Health Sciences Library Association. A Memorandum of Understanding has been signed and planning is underway.

2011 Annual Meeting - Indiana

The Indiana Health Sciences Library Association has named Carolyn Martin of St Vincent’s Hospital in Indianapolis as the conference coordinator. They will be seeking additional volunteers at their April meeting. Contact information has been given to Group To Go to begin locating a site for the conference.

2012 Annual Meeting – Rochester MN

Donna Barbour-Talley is serving as conference coordinator for the 2012 meeting on behalf of the Health Sciences Libraries of Minnesota. The Rochester Visitors and Convention Bureau is urging us to book space early since this is a smaller venue. Group To Go has also been contacted to assist with this process.

## 2009 Ohio Planning Committee

Marlene Porter and Bette Sydelko, co-chairs



Progress since October 2008 Midwest Chapter Board meeting:

Ohio 2009 CPC (Conference Planning Committee) met in November 2008 in Columbus and then by conference call in January and February 2009.

Invitations were sent to Carla Funk (MLA Headquarters) and Connie Schardt (current MLA President-Elect.) Carla accepted and Connie declined, so an invitation was then sent to Ruth Holst as incoming MLA President-Elect. Ruth has accepted.

The Program Committee has confirmed speakers for two panel sessions as well as two plenary speakers, Cliff Stoll and Lorcan Dempsey (OCLC.) The call has gone out for posters and papers with a deadline for submissions of May 31, 2009. Contributed papers will be presented on Sunday, October 4 from 2 pm until 4pm. Posters will be on display on Monday, October 5 from 11am until 5pm with presenters asked to be present from 11-noon. Plans for a technology forum are being arranged with GMR.

Midwest Chapter committees will have the opportunity to meet during the 2009 chapter conference from 3:30 – 5:00 p.m. on Saturday, October 3 in the Judicial Room of the Hyatt on Capitol Square. Tables will be set up in the room so as to allow a number of committees to meet at once. (See request to board at end of report.)

The CE Committee has confirmed 11 CE courses of varying topics and lengths. They are currently working on deciding which off-site computer labs to use. The Exhibit Committee has sent out 50 invitations to potential vendors with little response so far – not unexpected as it is early yet. The Hospitality Committee has been working most recently on entertainment and food/drinks for our evening at the Statehouse. A walking tour of Columbus is also being planned as well as one evening of dine-arounds.

A “Save the Date” postcard was designed and then mailed to everyone in the Midwest Chapter database and to everyone in the region who is a member of MLA but not a Chapter member. Promotional materials have also been used by Beth Carlin in Illinois and Clare Leibfarth and Stephanie Schulte in Ohio. These materials are available through the state liaisons and Ximena Chrisagis (ximena.chrisagis@wright.edu) will take your requests.

REQUEST TO BOARD:

Please inform Facilities Committee Chair Clare Leibfarth if your committee will be meeting during that time period so that appropriate table arrangements can be made. Clare can be reached at cleibfar@kent.edu or 330-672-1661.

This report is for informational purposes only.

Respectfully submitted:

Bette Sydelko, Marlene Porter

### **2010 Wisconsin Planning Committee**

Julie Schneider & Barb Sisolak, Co-Chairs

Activities:

1. Co-chairs met to discuss to-do's for 2009 and focused on the need to finalize the theme, get additional help for conference planning, and get the final commitment for the keynote.
2. The 2010 Midwest Conference will be combined as a joint conference with the Wisconsin Health Science Library Association. The conference will be held Friday, September 24 through Tuesday, September 28. The venue for the conference is the Inn on the Park in downtown Madison right on the state capitol square. The theme and logo for the conference is still being discussed.
3. The co-chairs continue to identify and name members to the planning committee. We currently have people to oversee Budget, Marketing, CE courses, and Program Planning.

Objectives:

1. Finalize conference planning committee members.
2. Finalize a theme and logo for the 2010 conference.
3. Co-chairs meet with planning committee members to establish and timeline and task list for 2009.
4. Identify and meet with allies such as the Midwest Chapter Professional Practice committee and the WHSLA Professional Development committee to begin discussing programming and CE ideas for 2010.

This report is informational and requires no action by the board.

## **Audit Report for 2008**

**Sue London**

The calendar year 2008 financial records of the Midwest Chapter were audited on Friday and Monday-Tuesday, March 13 and 16-17, 2009.

After a thorough review, all expense reports were documented including invoices, receipts and signature approval of the President, Mary Markland. All check disbursements matched the requested amounts and were processed in accordance with designated procedures.

Membership and additional incomes were reflected accurately and substantiated with appropriate documentation. In addition, all bank statements and chapter records were reconciled in a timely and exact manner.

In conclusion, I find the records of Treasurer Marlene Porter to accurately reflect the financial condition of the Midwest Chapter.

### **COMMENTS**

- Cash and checks were deposited promptly into the Chapter's bank account.
- The Payment Request Form was consistently used for distribution of all payments, providing an audit trail with detailed and descriptive information pertaining to transactions and accounts.
- Organization of accounts and spreadsheets (both paper and electronic) were cross-referenced and easy to follow. Recorded information was easy to track as a result of the Treasurer's accounting system for managing funds.
- The Financial Statement reflects an accurate financial position of the Midwest Chapter.

This report is informational and requires no action by the Executive Board.

## **Awards and Scholarship Committee**

**Sheryl Stevens**

### **2009 COMMITTEE MEMBERS**

Sheryl Stevens, Chair (2008-2009) / University of Toledo / Toledo, OH  
Doreen Roberts (2008-2009) / St. Luke's Hospital / Duluth, MN  
Elaine Skopelja (2009) / Indiana University / Indianapolis, IN  
Gurpreet Rana (2009-2010) / University of Michigan / Ann Arbor, MI  
Bette Sydelko (2009-2010) / Wright State University / Dayton, OH

## **2009 GOALS & OBJECTIVES**

- Administer Chapter's 2009 awards program:
  - Chapter Council Roundtables Luncheon Awards: 2 @ \$38 each
  - Annual Meeting Scholarship Awards: 2 @ \$500 each
  - Professional Development Awards: 2 @ \$500 each
  - Distinguished Librarian of the Year: plaque and \$500
  - Jean Williams Sayre Innovation Award: certificate and \$500
- Review application/selection criteria for each award and if necessary recommend appropriate revisions to Chapter Board.
- Provide updated description and application files to Chapter Webmaster to post at "Awards" page at Chapter Web site (<http://midwestmla.org/committees/awards/>).
- Promote and actively solicit applications and nominations, particularly for Innovation Award.
- Review and if necessary refine/revise procedures used to select winners.
- Evaluate applications/nominations and choose recipients according to established selection procedures and timetable.
- Present/announce/acknowledge recipients of all 2009 awards at Chapter's Annual Business Meeting on October 5 in Columbus, Ohio.
- Submit spring and fall reports to the Chapter Board.
- Review/revise/update Committee procedure manual at Chapter's pbwiki site.

## **2009 ACTIVITIES TO DATE**

- Chair responded to Committee budget requests from Chapter Treasurer.
- Chair created application form for 2009 Chapter Sharing Roundtables (none previously existed) and redesigned and updated all other existing award documents. Subsequently created and routed PDF versions of all 2009 files to Webmaster, who posted at Chapter "Awards" page.
- Chair sent welcome/introductory e-mail to Committee members and followed up with a second assigning each member one award to promote.
- Committee member Elaine Skopelja began advertising the Roundtables Luncheon Award (application deadline is March 31).
- Chair updated Committee's policies and procedures at the Chapter wiki site.

## **ACTION ITEM**

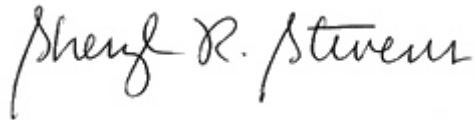
Chair requests that the Board revise or rescind Chapter's Annual Meeting Scholarship Payment Policy (see below). While the intent is admirable, it a circuitous and not very efficient process that is confusing and not utilized.



Annual Meeting Scholarship Payment Policy  
Midwest Chapter / Medical Library Association  
Approved October 8, 2004

1. Scholarship recipient submits an Annual Meeting registration form and a Payment Request Form to the President.
2. President authorizes payment and forwards forms to the Treasurer.
3. Treasurer pays registration fees and forwards registration form and payment to meeting organizers (as per normal registration procedures).
4. Treasurer delivers balance of funds to scholarship recipient at the Annual Meeting. Receipts are not required.

This report requires discussion and action by the Board  
Respectfully submitted,



Sheryl R. Stevens, Chair  
Awards and Scholarships Committee  
Midwest Chapter/MLA

## Communications Committee

**Karen Anderson**

### Activities:

#### **Clare Leibfarth, ConnectMidwest Blog Editor**

ConnectMidwest statistics for October 2008 through early March 2009: 36 posts; 23 are 2008 Conference related; 6 comments

Photos: 91 total conference photos posted to Flickr, 50 by Clare Leibfarth

ConnectMidwest objectives: weekly postings of particular interest to chapter members and increasing involvement of other chapter members in writing posts.

Major objective for upcoming half-year: Develop a mission statement and guidelines for blog posts for ConnectMidwest and MIDLINE. Clare is working with Jason. They will be focusing on distinguishing the missions of ConnectMidwest and MIDLINE. The first step in this was Jason's survey of selected Chapter Board members.

Allan and Clare will work on uploading Clare's photos from past years' conferences to the chapter's photo gallery. Clare might even have photos from Springfield in digital format.

Clare will be working with Allan, Brian, and Jason to find the best way to archive past MIDLINE issues and ConnectMidwest – probably using snapshot PDF files.

Clare will be developing a plan for conference coverage in ConnectMidwest. She is going to be very busy during the conference since she is the Facilities Committee Chair. She doesn't think she will be able to live blog. She will work with the conference publicity committee to post photos.

She will be adding developed policies, mission statements, etc. to the Chapter wiki.

### **Jason Young, MIDLINE, Chief Editor**

Jason posted the MIDLINE Winter Issue.

He has added editors to help him with content and editing. They are Mary Taylor, Amber Burtis, Pam Rees and Ximena Chrisagis. Mary writes about new member news, Pam will focus on MLA news and Ximena on state news.

He and Clare have discussed doing a readership survey of MIDLINE and ConnectMidwest in the future. They haven't decided yet. They will also work on procedural items to submit to the chapter wiki. Jason is still working on processes so he isn't ready to do that at this time.

### **Brian Finnegan, Assistant Web Master**

Executive Board Meeting Agendas and Reports page have been reviewed. Links are either to an HTML page or a PDF file.

All links on the "Executive Board Meeting Minutes" page have been reviewed and are either an HTML file or have been made into a PDF file.

All links on the "Agendas and Minutes of Annual Business Meetings" page have been reviewed and are either an HTML file or have been made into a PDF file.

Files and folders corrections and edits under the Business section of the website have been a priority.

### **Allan Barclay, Web Master**

#### **Midwest MLA updates:**

- Added Google Site Search to all pages (in footer)
- Did various site updating and troubleshooting (with Brian Finnegan)
- Consulted with 2009 Conference web person and provided access to the site (They decided not to the blog/wiki route.)

#### **Midwest Blogs**

Gave administrative support and did troubleshooting for MIDLINE and ConnectMidwest

- Researched into archiving or print delivery of blogs via PDF or other mechanism
- Had technical support with hosting provider Pair.net over blog performance/technical problems

### **Videoconferencing**

Looked into video conferencing software options for remote attendance at Board and other meetings. Currently evaluating DimDim as the top candidate for cost/performance/flexibility balance; acted as co-admin for PBwiki with Chris Shaffer for procedures manual project; helped Mary Markland with PBwiki pricing evaluation questions.

### **Future Plans**

DimDim evaluation and test drive at Spring Board meeting; further research into print/archival issue for Chapter blogs; photo archiving and members only section work as directed by Board at Spring Meeting (i.e. what should be members only, how would they like pictures organized/archived, do they need to be members only or open or some of both).

## **Finance Committee/Treasurer Reports**

Marlene Porter, Treasurer 2008-2009

### ***Current Financial Statement***

The *Financial Statement for March 21, 2009* (attached) shows a beginning balance of \$21,321.18 and an ending balance of \$26,914.16 for a net increase of \$6,288.23. This is due to a transfer from the Money Market fund (savings) of \$5,000.00 to cover expenses until we received reimbursement from the 2008 Conference. It is also due to a profit from the 2008 Conference of \$1,314.03.

### ***Audit***

The Treasurer's records for 2007 were forwarded to Sue London, Audit Committee Chair, in March 2009.

### ***2008 Annual Conference***

A check for \$18,915.19 was received from the 2008 Conference and deposited 13 March 2009. This included a reimbursement to the Chapter treasury of \$17,601.16 for expenses incurred by the Conference and the profit due the Chapter as noted above (\$1,314.03).

### ***Accounts***

This is an election year for the Treasurer and signatory for the checking and money market accounts will need to be changed. It is recommended that the incoming president and treasurer be the new signatories, per Chapter policy that at least two members should be signatories for each account. This can be done at the Chapter annual meeting because there is a US Bank located within driving distance of the conference hotel. Currently, Marlene Porter and Chris Shaffer remain as signatory to the checking and money market accounts and Chris is not longer affiliated with the Chapter and Marlene will be ending her term in office.

As noted above money was transferred from the Money Market account into the Chapter's checking account to cover expenses. It is recommended that the same amount (\$5,000.00)

be transferred back into the Money Market account to bring the savings back in compliance with the Chapter's policy.

Note that it is not possible to change the names on the business reserve fund certificates of deposit until they expire, unless a penalty is paid for early withdrawal. This would only apply to CD1 as it was rolled over in February 2009 (\$6,553.07) and is set to expire in December 2009. CD2 (\$12,440.19) is can currently be accessed if needed and it is recommended this CD be rolled over into a new 13 month CD. The current rate as of March 21, 2009 is 1.73% interest rate with an annual percentage yield of 1.75%.

### ***2009 Budget***

The *2009 Draft Budget* (attached) was prepared based on expenditures for 2008 and expected changes to expenditures in 2009. The proposed budget projects a net gain of \$5,943.51, due to the profit from the 2008 Conference and the transfer of money from the Money Market account. But the projected ending balance \$40,642.98 indicates a healthy treasury.

### ***Web Site***

The Midwest Chapter / MLA web site was updated by the Treasurer with accounts, reports, policies and forms at <http://midwestmla.org/business/treasurer.html>.

### ***Finance Committee***

No report.

### ***Activities***

- Attended 2008 Spring Board meeting
- Attended 2008 Medical Library Association's Chapter Treasurer Meeting
- Attended 2008 Fall Board meeting
- Attended 2008 Midwest Chapter business meeting
- Participated in Conference call for regarding conference management software

### ***Goals***

- Investigate and coordinate transfer of signatory for Midwest Chapter's business accounts
- Attended 2009 Spring Board meeting
- Attended 2009 Fall Board meeting
- Attended 2009 Midwest Chapter business meeting
- Purchase 13 month CD from CD2 funds

### ***Action***

This report requires action by the board (approval of budget, transfer of money into Money Market account and purchase of a new 13 month CD).

Midwest Chapter / Medical Library Association  
 Marlene Porter, Treasurer

Draft Budget 2009

	Itemized	Total
<b>Assets</b>		
<b>110 Checking</b>		\$4,394.58
<b>110-2008 2008 Conference Checking</b>		\$0.00
<b>110-2009 2009 Conference Checking</b>		\$1,147.78
<b>110-2010 2010 Conference Checking</b>		\$1,500.00
<b>120 Savings</b>		\$11,084.54
<b>130 Business Reserve Fund 1</b>		\$6,679.50
<b>140 Business Reserve Fund 2</b>		\$12,587.73
<b>Beginning Balance</b>		<b>\$37,394.13</b>
<b>Income Accounts</b>		
<b>210 Membership Dues</b>		
420 @ \$20	\$8,400.00	
		\$8,400.00
<b>220 Annual Meeting</b>		
Michigan 2008	\$18,915.19	
Ohio 2009	\$0.00	
		\$18,915.19
<b>230 Interest</b>		
Savings (11,000.00 @ .000977)	\$1.07	
Business Reserve Fund 1 (6,700.00 @ .0175)	\$117.25	
Business Reserve Fund 2 (13,000.00 @ 0)	\$0.00	
		\$118.32
<b>240 Contributions</b>	\$0.00	\$0.00
<b>Projected Income</b>		<b>\$27,433.51</b>
<b>Expense Accounts</b>		
<b>310 Board</b>		
Board Meetings	\$3,500.00	
President MLA Annual Meeting and/or Spring Board Meeting Travel	\$850.00	
President-Elect MLA Annual Meeting and/or Spring Board Meeting Travel	\$850.00	
President Fall Meeting Hotel Room	\$1,500.00	
President and/or President-Elect State Meeting Travel	\$500.00	
Chapter Council Representative Travel	\$850.00	
Alternate Chapter Council Representative Travel	\$850.00	
Recording Secretary Spring Board Meeting Travel	\$500.00	
Elected Office and Appointed Official Spring Board Meeting Travel	\$2,000.00	
Miscellaneous	\$50.00	
		\$11,450.00
<b>320 Archivist (formerly Archives Committee)</b>		
Miscellaneous	\$50.00	
		\$50.00
<b>330 Account Open (formerly Audit Committee)</b>		\$0.00

<b>340 Awards and Scholarships Committee</b>		
Chapter Sharing Roundtable Sponsorship (4 @ \$38.00)	\$152.00	
Distinguished Librarian of the Year	\$500.00	
Annual Meeting Scholarships (2 @ \$500.00)	\$1,000.00	
Professional Development Awards (2 @ \$500.00)	\$1,000.00	
Jean Williams Sayre Innovation Award	\$500.00	
Miscellaneous	\$100.00	
		<i>\$3,252.00</i>
<b>350 Professional Practice Committee (formerly Education Committee)</b>		
Miscellaneous	\$50.00	
		<i>\$50.00</i>
<b>360 Finance Committee</b>		
Incorporation/Tax Exemption Fee	\$8.00	
Liability Insurance (MLA) (increase from \$175)	\$290.00	
Group Federal Tax Exemption - Form 990 Filing (MLA)	\$100.00	
Bank Fees	\$100.00	
Miscellaneous	\$50.00	
		<i>\$548.00</i>
<b>370 Governmental Relations Committee</b>		
Miscellaneous	\$50.00	
		<i>\$50.00</i>
<b>380 Membership Committee</b>		
Miscellaneous (includes printing of membership forms and envelopes)	\$600.00	
Postage (includes shipping and handling of Chapter Display)	\$650.00	
		<i>\$1,250.00</i>
<b>390 Nominations and Elections Committee</b>		
Miscellaneous	\$50.00	
		<i>\$50.00</i>
<b>400 Annual Meeting Committee</b>		
Annual Meeting Chair Travel for Planning Meetings	\$500.00	
2010 Annual Meeting Grant	\$1,500.00	
		<i>\$2,000.00</i>
<b>400-2009 2009 Conference</b>	\$0.00	
<b>400-2010 2010 Conference</b>	\$1,500.00	
		<i>\$1,500.00</i>
<b>410 State Liaisons Committee (formerly Publications Committee)</b>		
Chapter display shipping and handling	\$140.00	
Miscellaneous	\$100.00	
		<i>\$240.00</i>
<b>420 Communications Committee (formerly Technology Committee)</b>		
Web site annual fee	\$500.00	
Videoconferencing software	\$500.00	
Miscellaneous	\$50.00	
		<i>\$1,050.00</i>
<b>Projected Expenses</b>		<b>\$21,490.00</b>
<b>Projected Net (Projected Income - Projected Expenses)</b>		<b>\$5,943.51</b>
<b>Projected Ending Balance (Beginning Balance + Projected Net)</b>		<b>\$25,263.26</b>

Midwest Chapter / Medical Library Association  
 Marlene Porter, Treasurer  
 Financial Statement  
 March 21, 2009

	Beginning	Ending
<b>Assets</b>		
110 Chapter Checking	\$21,321.18	\$26,914.16
110-2008 2008 Conference Checking	(\$16,324.38)	\$0.00
110-2009 2009 Conference Checking	\$0.00	\$1,147.78
120 Savings	\$11,084.54	\$11,084.72
130 Business Reserve Fund 1	\$6,679.50	\$6,715.38
140 Business Reserve Fund 2	\$12,587.73	\$12,587.73
<b>Total</b>	<b>\$35,348.57</b>	<b>\$58,449.77</b>
Net (Ending - Beginning))		<b>\$23,101.20</b>

	Budgeted	Actual
<b>Income Accounts</b>		
210 Membership Dues	\$8,400.00	\$4,780.00
220 Annual Conference	\$18,915.19	\$0.00
220-2009 2009 Annual Conference	\$0.00	\$1,750.00
230 Interest	\$118.32	\$36.06
240 Contributions	\$0.00	\$0.00
<b>Income</b>	<b>\$27,433.51</b>	<b>\$6,566.06</b>
<b>Expense Accounts</b>		
310 Board	\$11,450.00	\$0.00
320 Archivist (formerly Archives Committee)	\$50.00	\$0.00
330 Account Open (formerly Audit Committee)	\$0.00	\$0.00
340 Awards and Scholarship Committee	\$3,252.00	\$0.00
350 Professional Practice Committee (formerly Education Committee)	\$50.00	\$0.00
360 Finance Committee	\$548.00	\$0.00
370 Governmental Relations Committee	\$50.00	\$0.00
380 Membership Committee	\$1,250.00	\$277.83
390 Nominations and Elections Committee	\$50.00	\$0.00
400 Annual Meeting Committee	\$2,000.00	\$0.00
400-2009 2009 Annual Conference	\$0.00	\$0.00
400-2010 2010 Annual Conference	\$1,500.00	\$0.00
410 State Liaisons Committee (formerly Publications Committee)	\$240.00	\$0.00
420 Communications Committee (formerly Technology Committee)	\$1,050.00	\$0.00
<b>Expenses</b>	<b>\$20,440.00</b>	<b>\$277.83</b>
Net (Income - Expenses)	<b>\$6,993.51</b>	<b>\$6,288.23</b>

Midwest Chapter / Medical Library Association  
 Marlene Porter, Treasurer  
 Financial Statement  
 December 31, 2008

	Beginning	Ending
<b>Assets</b>		
110 Chapter Checking	\$15,870.37	\$21,321.18
110-2008 2008 Conference Checking	\$1,500.00	(\$16,324.38)
110-2009 2009 Conference Checking	\$0.00	(\$602.22)
120 Savings	\$16,083.04	\$11,084.54
130 Business Reserve Fund 1	\$6,553.07	\$6,679.50
140 Business Reserve Fund 2	\$12,587.73	\$12,587.73
<b>Total</b>	<b>\$52,594.21</b>	<b>\$34,746.35</b>
Net (Ending - Beginning))		(\$17,847.86)
	<b>Budgeted</b>	<b>Actual</b>
<b>Income Accounts</b>		
210 Membership Dues	\$8,400.00	\$7,660.00
220 Annual Conference	\$6,225.00	\$6,843.20
220-2008 2008 Annual Conference	\$0.00	\$35,000.00
230 Interest	\$358.27	\$127.93
240 Contributions	\$0.00	\$0.00
<b>Income</b>	<b>\$14,983.27</b>	<b>\$49,631.13</b>
<b>Expense Accounts</b>		
310 Board	\$11,450.00	\$7,971.30
320 Archivist (formerly Archives Committee)	\$50.00	\$0.00
330 Account Open (formerly Audit Committee)	\$0.00	\$0.00
340 Awards and Scholarship Committee	\$3,280.00	\$2,680.00
350 Professional Practice Committee (formerly Education Committee)	\$50.00	\$0.00
360 Finance Committee	\$383.00	\$223.39
370 Governmental Relations Committee	\$50.00	\$0.00
380 Membership Committee	\$2,250.00	\$1,890.08
390 Nominations and Elections Committee	\$50.00	\$0.00
400 Annual Meeting Committee	\$3,700.00	\$925.40
400-2008 2008 Annual Conference	\$1,500.00	\$52,824.38
400-2009 2009 Annual Conference	\$1,500.00	\$2,102.22
410 State Liaisons Committee (formerly Publications Committee)	\$50.00	\$0.00
420 Communications Committee (formerly Technology Committee)	\$550.00	\$362.22
<b>Expenses</b>	<b>\$24,313.00</b>	<b>\$68,616.77</b>
Net (Income - Expenses)	(\$9,329.73)	(\$18,985.64)



**Memorandum of Understanding Template**

**MEMORANDUM OF UNDERSTANDING**  
**Annual Conference**

This Memorandum of Understanding is entered into by and between the Midwest Chapter of the Medical Library Association (Midwest Chapter / MLA) and the **Name of Hosting Regional/State/Local Organization** on **Date of understanding**.

The named parties will hold a joint meeting of the Midwest Chapter / MLA and **Name of Hosting Regional/State/Local Organization in Place (City, State)** on **Inclusive dates of conference**. The Executive Board of Midwest Chapter designates **Name of Hosting Regional/State/Local Organization** as the host for the YEAR Midwest Chapter / MLA Annual Conference. The following individuals have been approved by **Name of Hosting Regional/State/Local Organization** as **Chair or Co-chairs** of the Planning Committee: **Name(s)**.

Midwest Chapter / MLA will provide financial services for the joint meeting, collecting receipts and paying all bills in order to take advantage of tax-free status and credit card availability. The Midwest Chapter / MLA will make a \$1,500 grant to the joint meeting. This seed money does not need to be repaid, and should be considered income.

The Planning Committee will provide a financial review, final statement, and final report of the meeting to the Executive Board of the Midwest Chapter / MLA by **January 31, following year of conference**. Profits, if any, will be divided equally between the Midwest Chapter / MLA and **Name of Hosting Regional/State/Local Organization**. In the event that the joint conference loses money, the Midwest Chapter / MLA will cover the entire loss. In either case, credits will be applied to the Midwest Chapter / MLA portion of the profit/loss for bills that were paid directly.

This agreement may be amended in writing at any time to include additional provisions that are agreed to by the contracting parties.

Signed and dated:

\_\_\_\_\_  
**Name**, Midwest Chapter / MLA President

\_\_\_\_\_  
**Name(s), Name(s) of Hosting Regional/State/Local Organization(s) President(s)**

## **Governmental Relations Liaison Report**

**Julie Schneider**

### Activities:

1. Communicated legislative concerns to Midwest members through the Midwest listserv.
2. Continued to monitor legislative activities and notices from MLA, ALA, AMIA, SSP, AMA and ANA.
3. Continued to participate in legislative advocacy at a state level on behalf of health science and other special libraries.
4. Continued to participate in legislative advocacy at a national level on behalf of health science libraries through the MLA/AAHSL Joint Legislative Task Force.
5. Contacted appropriate legislators on Conyers Bill, NIH Public Access policy language in appropriations bill, and funding for NIH.

### Objectives:

1. Determine a best practice for communicating legislative information to the regional membership.
2. Continue to communicate legislative concerns of the region to the Midwest membership (for those that are in line with MLA legislative actions).

This report is informational and requires no action by the board.

## **Membership Committee:**

Becca Caton, Chair

2009 Membership Committee:

Barbara Platts, 2008-2009

Camille Richmond, 2008-2009

Vacant, 2009-2010

Becca Caton, Chair, 2009-2010

### Objectives

- Serve as Chair/Membership Committee
- Respond to all requests for membership information, including mailing labels as needed
- Confirm memberships for annual meeting registration
- Serve as Listservs manager

- Maintain a list of new members, provides names for submission to Chapter newsletter
- Maintain a list of members who are interested in running for office and serving on committees, provides information to Chapter President and Nominations and Elections Committee Chair as needed
- Provide quarterly updates to the electronic Chapter membership directory on the Chapter web site
- Provide printed membership brochures for distribution
- Attend Spring and Fall Chapter Board meetings
- Provide traveling membership poster to State Representatives and Chapter Members for promotion of the Chapter
- Respond to request from Policies and Procedures Special Committee for membership secretary/committee procedures
- Attend Membership Committee meeting at MLA as Midwest Chapter representative; serve on New Members/First Time Attendee Breakfast subcommittee and Colleague Connection subcommittee at MLA Annual Meeting
- Provide Membership and promotional materials to be displayed at Chapter Booth at MLA Annual Meeting
- Review and update membership information on the Chapter web site
- Use MLA list of Midwest area members to recruit additional members for the Chapter
- Continue investigation of database driven membership directory with webmaster and treasurer
- Maintain up to date and accurate membership records
- Mail out one follow-up notice for renewal in April 2009 and email reminders in May

#### Activities

- Mailed membership renewals late December 2008
- Received membership renewals and passed checks on to Treasurer
- Updated the membership database as renewals were received
- Notified members of receipt of dues
- Prepared report for Spring Board Meeting
- Responded to requests from members and potential members for information
- Created mailing labels for B. Hill, Publicity Chair for 2009 Ohio meeting
- Provided membership display exhibit poster to Dominican Univ. Career Day (B. Carlin), Career Night—Kent State Univ.(C. Leibfarth) and have two other requests scheduled for late March/April (Career Night Ohio State Univ.—S. Schulte and OSHLA—X. Chrisagis)
- Investigated Acteva pricing for membership management
- Membership stands at 249 as of 3/13/2009. The Chapter currently has 15 new members, 2 of whom are students.
- Fall Action Item: Investigated Acteva pricing per membership dues. Details below.

## 2009 Acteva Pricing for Membership Dues

Annual Dues	Processing Fee	Approx. # of Members	Total Processing Fee	Grand Total (+ \$100 Event Activation Fee)
\$20.00	\$2.00	400	\$800.00	<b>\$900.00</b>
\$25.00	\$2.13	400	\$852.00	<b>\$952.00</b>
\$30.00	\$2.31	400	\$924.00	<b>\$1024.00*</b>

\*At time of discussion, Processing Fee packs over \$1,000 were eligible for a 10% discount.

This report is informational and requires no action from the Midwest Chapter Board.

### Nominations Committee

**Mary Markland, Chair**

The members of the 2009 Nominations and Elections Committee are:

Mary Markland, Chair  
 Barb Bartkowiak, Marshfield Clinic  
 Nancy Bulgarelli, Henry Ford Hospital  
 Chris Childs, University of Iowa

The offices on the ballot are:

President-Elect  
 Treasurer  
 Recording Secretary  
 MLA Chapter Council Representative and Alternate  
 Potential Candidate to the MLA Nominating Committee

In preparing for the upcoming election, I can't find current procedures for handling electronic ballots. I have the following questions that I would like to discuss with the Board:

- Who should handle sending out the ballots (Membership Secretary or Nominations & Elections Committee)?
- Can we have ballots returned electronically?
- Who counts the ballots?
- How long do we retain the ballots after the election is finalized?
- What statistics are reported to the Archives? Specific vote tallies for each candidate or just who was on the ballot and who won?

**Action item:** Discuss election process

## Professional Practice Committee

### Janna Lawrence, Chair

Members;

Nancy Allee, AHIP Liaison, 2009-2010

Beth Carlin, Benchmarking Liaison, 2008-2009

Carolyn Martin, CE Liaison to 2990 Conference 2009-2010

Deb Werner, MLA CE Liaison, 2008-2009

### Benchmarking

After a rocky start, Beth Carlin was recognized by MLA as our official Benchmarking Chapter Liaison.

### Continuing Education

Carolyn Martin has been in touch with those planning CE for the 2009 meeting, although they haven't needed our assistance with anything.

### Credentialing/AHIP

Sharon Kambeitz-Lumphrey has been in contact with the MLA Credentialing Committee.

Although she was not able to attend the 2008 Midwest Chapter Conference, she sent AHIP brochures for distribution at the meeting.

Janna Lawrence contacted the Credentialing Committee of the South Central Chapter to ask permission to use the AHIP poster they produced several years ago, and was granted permission to do so.

**This report is informational and requires no action by the Board**

## Representatives to Chapter Council, Report

### Pam Rees, Representative and Karen Hanus, Alternate Representative

ACTIVITIES SINCE FALL 2008

- Pam and Karen attended the Midwest Chapter/MLA Board Meeting and annual conference of the Midwest Chapter of the Medical Library Association in Troy, Michigan in October 2008.
- Pam has served as Chair of the MLA/Majors Jury Award.
- Karen has served as co-chair of the MLA 2009 Chapter Council Presents Sharing Roundtables committee.
- Pam has served on the Communications Committee of Chapter Council.

- Pam and Karen sent messages to Midwest Chapter e-mail discussion list regarding MLA activities.
- Pam and Karen joined in Chapter Council e-mail discussions.
- Karen has written or co-written several articles for MLA Focus and Midline regarding the MLA 2009 Chapter Council Presents Sharing Roundtables event.

#### OBJECTIVES FOR SPRING AND SUMMER 2009:

- Pam plans to mentor another first time attendee at the 2009 MLA meeting.
- Karen and Pam will complete Chapter Council assignments and monitor Chapter Council e-mail discussion list.
- Karen and Pam will keep the Midwest Chapter informed about MLA activities.
- Karen and Pam will attend the MLA Chapter Council meeting in May 2009.
- Karen and Pam will write an article for MIDLINE reporting on the May 2009 MLA Chapter Council meeting.
- Karen will co-chair the 2009 Chapter Sharing Roundtables committee and will coordinate many aspects of the event which will be held May 17, 2009.
- Pam will attend the Awards Committee Meeting at MLA and report on the MLA/Majors Jury Chapter Project of the Year Award results.
- Karen and Pam will facilitate or record for a roundtable at the 2009 MLA meeting.
- Pam will help Jason Young, the new editor of MIDLINE, collect news about what is going on in MLA for the chapter newsletter.

This report is informational and no action is required.

### **State Liaisons Committee/Representative-at-Large Report**

#### **Ximena Chrisagis, Committee Chair and Representative at Large**

**Committee Members (State Liaisons):** Beth Carlin (Illinois, 2009), Joan Zivich (Indiana, 2009), Paula Whannell (*Interim*, Iowa, 2009), Mary Congleton (Kentucky, 2009-2010), Judith Barnes (*Interim*, Michigan, 2009-2010), Donna Barbour-Talley (*Interim*, Minnesota, 2009-2010), Karen Anderson (Interim, North Dakota, 2009-2010), Ximena Chrisagis (Ohio, 2009), Michael Venner (2009-2010, Wisconsin)

Committee appointments end in December of the last listed calendar year above; interim appointments end when a state representative is appointed to fill the remainder of the term (for more details, see Notes field in **State Liaisons Committee 2009-2010-confimed.pdf**, separate file attachment)

#### **Activities (November 2008 through March 2009)**

- Contacted/confirmed a liaison or interim liaison for all 9 states (Chair). Committee member list provided: **State Liaisons Committee 2009-2010-confimed.pdf**

- With President Deborah Lauseng, developed a two-year rotation schedule for representatives/state liaisons to provide continuity on the committee as well as clarity for the state associations regarding the appointment of new liaisons (Chair). Rotation schedule provided—filename: **rotation\_table\_midwest\_mla\_liaisons.pdf**
- Identified potential avenues for publicizing the 2009 Annual Meeting in Columbus, Ohio to librarians in the member states (All) [The Chair is also a member of the 2009 Annual Meeting Publicity Committee, and asked for the liaisons' assistance in reaching their states].
- Submitted state association and/or meeting reports to *MIDLINE*:
  - Fall 2008: Illinois, Iowa, Kentucky
  - Winter 2009: Indiana, North Dakota, Ohio, Wisconsin  
(Reports were submitted by the state liaison or his/her designee; for example, Jackie Harris submitted the Ohio report since Ximena was absent from the last OHSLA meeting).
- Attended library school outreach events to promote the Chapter and the 2009 Annual Meeting. (The Chapter poster was exhibited at these events):
  - February 21, 2009: Beth Carlin, Illinois liaison, exhibited at Dominican University's library school.
  - March 4, 2009: Clare Leibfarth, exhibited at Kent State University's Library Careers Night in Kent, OH.
  - March 9, 2009: Stephanie Schulte of OSU exhibited at Kent State's Columbus area Library Careers Night.  
(Clare has attended this Kent State event for the past several years on behalf of the Chapter, and Stephanie graciously agreed to represent the Chapter at the Columbus event, as she was already scheduled to attend. The Chair is greatly indebted to both of them for performing this important liaison function even though neither is officially on the state liaisons committee).
- Requested a budget increase to cover the cost of at least one telephone conference call of the state liaisons committee and also to allow committee members to be reimbursed for the cost of shipping the Chapter poster to its next venue (*i.e.*, after exhibiting it at an event).

### **Future Plans**

- Schedule a telephone conference call, provided the agenda/action items are substantial enough to justify the cost and a date and time can be identified that is acceptable to the majority of liaisons
- Serve as *MIDLINE* State News Editor (Chair, at the request of the *MIDLINE* Editor)

- Promote the Chapter and the 2009 Annual Meeting at the Ohio Health Sciences Library Association meeting on Apr. 3 (either 2009 Ohio liaison Ximena or another Midwest Chapter member)
- Promote the Chapter and the 2009 Annual Meeting at the Indiana Health Sciences Library Association meeting on Apr. 15-16 (Joan Zivich, Indiana liaison)

**Action Items Requested from the Board**

- Midwest Chapter/MLA Board: Accept/approve the proposed rotation schedule for the State Liaisons Committee
- Membership Secretary: One of the State Liaison Committee’s recommended duties is to “assist the membership committee with recruitment and retention projects.” Are there any specific tasks we can do within our states to help with this?
- Question for Discussion or Future Consideration:

If we agree that the responsibility for appointing a state liaison should belong to the state association, does anything need to be changed in the bylaws or is clarification in the Policies and Procedures Manual sufficient? (see sections below I have underlined).

The current (2008) bylaws indicate:

**ARTICLE IV. ELECTED OFFICERS & APPOINTED OFFICIALS**

**Section 2. Duties of Elected Officers**

A. The duties of the President shall be:

3. To appoint members to and designate chairs of Chapter committees, except the Nominations and Elections Committee

**ARTICLE VII. COMMITTEES**

**Section 1. Standing Committees**

C. The President shall designate and announce appointed officials, committee members, committee officials, and effective appointment dates prior to taking office, unless otherwise specified in these bylaws or in the Chapter’s Policies and Procedures Manual. The President, in consultation with the Executive Board, shall have the discretion to terminate all appointments



LIAISON'S NAME AND STATE	ADDRESS/ PHONE/EMAIL	ANTICIPATED APPOINTMENT PERIOD	STATE CONTACT FOR SELECTING NEW LIAISON WHEN APPOINTMENT ENDS	NOTES
<b>Beth Carlin (Illinois)</b> – also currently serves as co-editor of the Health Sciences Librarians of Illinois newsletter	Beth Carlin St. Francis Hospital Library Services 355 Ridge Ave. Evanston, IL 60202 (847) 316-2460 Fax: (847) 316-5816 bcarlin@reshealthcare.org	1 year (until Dec. 2009)	current President of the Health Sciences Librarians of Illinois <a href="http://hsli.org/">http://hsli.org/</a>	
<b>Joan Zivich (Indiana)</b> –also 2009 President of the Indiana Health Sciences Library Association	Joan V. Zivich BA, MLIS Medical Librarian Community Hospital /Lacera Memorial Library 901 MacArthur Blvd. Munster, IN 46321 Phone: 219.836.4503 Fax: 219.852.6429	1 year (until Dec. 2009)	current President of the Indiana Health Sciences Library Association <a href="http://enterprise.palni.edu/~ihsla/officers.html">http://enterprise.palni.edu/~ihsla/officers.html</a>	
<b>Paula Whannell (Interim, Iowa)</b> (2009 Chair, Health Sciences Subdivision of the Iowa Library Association)	Health Sciences Library Iowa Health - Des Moines (Iowa Methodist Hospital) 1200 Pleasant St Des Moines, IA 50309 Phone: 515-241-3303 Fax: 515-241-3383 Email: whannep2@ihs.org	1 year (until Dec. 2009)	current Chair of the Health Sciences Subdivision of the Iowa Library Association <a href="http://hosted.lib.uiowa.edu/hsround/">http://hosted.lib.uiowa.edu/hsround/</a>	Paula will serve as Iowa's liaison/ representative at least until their subdivision's next meeting in April, at which time another member might be chosen to serve as liaison.
<b>Mary Congleton (Kentucky)</b> – also 2009 President of the Kentucky Medical Library Association	Mary Congleton, MLS, AHIP UK Medical Center Library/ Southern Kentucky AHECPO Box 1770, Mt. Vernon, KY 40456 606-256-0950 Phone; 606-256-1066 Fax mcongleton@soahec.org	2 years (until Dec. 2010)	current President of the Kentucky Medical Library Association <a href="http://library.sullivan.edu/kmla/index.asp">http://library.sullivan.edu/kmla/index.asp</a>	

<p><b>Judith Barnes (Michigan, Interim)</b> – also the 2009 President of the Michigan Library Association</p>	<p>Judy Barnes Ingham Regional Medical Center John W. Chi Memorial Medical Library 401 W. Greenlawn Ave. Lansing, MI 48910 517-975-6077 Fax 517-975-6082 <a href="mailto:judith.barnes@irmc.org">judith.barnes@irmc.org</a></p>	<p>2 years (until Dec. 2010)</p>	<p>current President of the Michigan Health Sciences Library Association (MHSLA) <a href="http://www.mhsla.org/">http://www.mhsla.org/</a></p>	<p>Judy is serving as the interim liaison until a suitable rep. can be found.</p>
<p><b>Donna Barbour-Talley (Minnesota, Interim)</b></p>	<p>Medical Library North Memorial Health Care 3300 Oakdale Ave. N. Robbinsdale, MN 55422-2900 Phone: 763-520-5675 Fax: 763-520-1453 Email: <a href="mailto:donna.barbour-talley@northmemorial.com">donna.barbour-talley@northmemorial.com</a></p>	<p>2 years (until Dec. 2010)</p>	<p>current President of Health Sciences Libraries of Minnesota <a href="http://blog.lib.umn.edu/lmcguire/hslm/">http://blog.lib.umn.edu/lmcguire/hslm/</a></p>	<p>Interim liaison until Minnesota selects a representative</p>
<p><b>Karen Anderson (North Dakota, Interim)</b> –Also the 2009-2010 Midwest Chapter/MLA Communications Chair and 2009 Chair of the Health Sciences Information Section of the North Dakota Library Association</p>	<p>Angus L. Cameron Medical Library, Trinity Health 20 Burdick Expressway West Minot, ND 58701 Phone: 701-857-5435 Fax: 701-857-5638 Email: <a href="mailto:karen_anderson@und.nodak.edu">karen_anderson@und.nodak.edu</a></p>	<p>2 years (until Dec. 2010)</p>	<p>current Chair of the Health Sciences Information Section (HSIS) of the North Dakota Library Association (NDLA): <a href="http://www.ndla.info/Executive09.pdf">http://www.ndla.info/Executive09.pdf</a></p>	<p>Per Barbara Knight, Karen will be the interim liaison until Spring 2009 when the section will decide on the process for choosing the liaison</p>

<p><b>Ximena Chrisagis (Ohio), Chair</b></p>	<p>Fordham Health Sciences Library 125A Medical Sciences Building Wright State University 3640 Col. Glenn Hwy. Dayton, OH 45435-0001 Phone:937-775-3837 Fax: 937-775-2232 <a href="mailto:ximena.chrisagis@wright.edu">ximena.chrisagis@wright.edu</a></p>	<p>1 year as Ohio liaison (until Dec. 2009), but will chair the state liaisons committee until the 2010 annual meeting in Wisconsin</p>	<p>current President of the Ohio Health Sciences Library Association (OHSLA) <a href="http://www.ohslanet.org/leadership/officers.html">http://www.ohslanet.org/leadership/officers.html</a></p>	<p>Marlene Porter, 2008-2009 OHSLA President suggested Ximena as liaison rather than having two Ohio people on the committee, but Midwest Chapter/MLA President Deborah Lauseng and Ximena are concerned about continuity for Ohio's liaison when Ximena's term as chair ends in 2010; hence, the proposal to get a new Ohio liaison in 2010 while Ximena is still the chair</p>
<p><b>Michael Venner (Wisconsin)</b></p>	<p>Ebling Library University of Wisconsin-Madison 750 Highland Ave. Madison, WI 53705-2221 Phone: 608-263-9047 Fax: 608-262-4732 Email: <a href="mailto:mvenner@library.wisc.edu">mvenner@library.wisc.edu</a></p>	<p>2 years (until Dec. 2010)</p>	<p>current President of the Wisconsin Health Science Library Association (WHSLA) <a href="http://www.whsla.mcw.edu/board.html">http://www.whsla.mcw.edu/board.html</a></p>	

## State Liaison Committee Members: Proposed Rotation Schedule

State	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Illinois</b>	New Rep./ Liaison	New Rep./ Liaison	Current Liaison continues through Dec. 2011	New Rep./ Liaison	Current Liaison continues through Dec. 2013	New Rep./ Liaison	Current Liaison continues through Dec. 2015	New Rep./ Liaison	Current Liaison continues through Dec. 2015
<b>Indiana</b>	New Rep./ Liaison	New Rep./ Liaison ☐	Current Liaison continues through Dec. 2011	New Rep./ Liaison	Current Liaison continues through Dec. 2013	New Rep./ Liaison	Current Liaison continues through Dec. 2015	New Rep./ Liaison	Current Liaison continues through Dec. 2015
<b>Iowa</b>	New Rep./ Liaison	New Rep./ Liaison	Current Liaison continues through Dec. 2011	New Rep./ Liaison	Current Liaison continues through Dec. 2013	New Rep./ Liaison	Current Liaison continues through Dec. 2015	New Rep./ Liaison	Current Liaison continues through Dec. 2015
<b>Kentucky</b>	New Rep./ Liaison	Current Liaison continues through Dec. 2010	New Rep./ Liaison	Current Liaison continues through Dec. 2012	New Rep./ Liaison	Current Liaison Continues through Dec. 2014	New Rep./ Liaison	Current Liaison Continues through Dec. 2016	New Rep./ Liaison
<b>Michigan</b>	New Rep./ Liaison	Current Liaison continues through Dec. 2010	New Rep./ Liaison	Current Liaison continues through Dec. 2012	New Rep./ Liaison	Current Liaison Continues through Dec. 2014	New Rep./ Liaison	Current Liaison Continues through Dec. 2016	New Rep./ Liaison
<b>Minnesota</b>	New Rep./ Liaison	Current Liaison continues through Dec. 2010	New Rep./ Liaison	Current Liaison continues through Dec. 2012	New Rep./ Liaison	Current Liaison Continues through Dec. 2014	New Rep./ Liaison	Current Liaison Continues through Dec. 2016	New Rep./ Liaison

