

To: Midwest Chapter / Medical Library Association Board Members

From: Melinda Orebaugh

Subject: President's Report for Fall Board Meeting

Date: October 8, 2004

Activities to date:

- Planned and presided at Spring Board meeting
- Completed Chapter midyear report and submitted to Chapter Council and MLA headquarters
- Developed Chapter goals and objectives in conjunction with board members
- Authored articles and submitted MLA photographs to MIDLINE
- Communicated with board members and handled Chapter business such as reimbursement requests, resignations, etc.)
- Appointed board members
- Prepared Chapter Board roster and submitted updated information to the Technology Committee for placement on Chapter website
- Attended 2004 Medical Library Association meeting in Washington, DC
- Attended Chapter Sharing Roundtables at 2004 MLA meeting
- Attended MLA Presidential reception at 2004 MLA meeting
- Volunteered to assist 2005 (Fargo) Chapter annual meeting committee, as necessary
- Recruited at least one new member to the Midwest Chapter
- Attended the following state health sciences library association meetings to represent and promote the Midwest Chapter / MLA:
 - Minnesota: April 16, 2004 in Minneapolis
 - Indiana: April 24, 2004 in Nashville
 - Wisconsin: April 26 & 27, 2004 in Milwaukee
 - Illinois: June 16, 2004 in Springfield

Objectives

- Plan and preside at Fall Board meeting
- Plan and preside at annual business meeting
- Act on Board members' and Chapter Council requests in a timely manner
- Transition presidency to Sheryl Stevens, president-elect
- Assist incoming president, Sheryl Stevens with Spring 2005 board meeting preparation; at present, I am unable to attend the Spring 2005 board meeting
- As immediate past president, mentor incoming president, Sheryl Stevens, and president-elect, Eileen Stanley, to the best of my ability
- Complete annual Midwest Chapter report and submit to MLA
- Encourage and promote membership in the Midwest Chapter and in MLA
- Attend 2005 Medical Library Association meeting in San Antonio, Texas

This report is informational and requires no action by the Board.