



Annual Business Meeting
Midwest Chapter/MLA
Louisville Marriott Downtown
Louisville, KY

Monday Oct. 9, 2006 12:30 p.m. – 2:00 p.m.

Announcements:

Extend our appreciation to the 24 vendors participating in this year's Midwest Annual Conference.

Available at the tables: A few copies of the agenda and the 2005 business meeting minutes, several copies of the Bylaws (current, proposed, and model), plus the continuing education survey.

Bette Sydelko, Membership Secretary, confirmed presence of a quorum in order to conduct business.

1. CALL TO ORDER -- Eileen Stanley

At 12:55 p.m. the 2006 annual business meeting of the Midwest Chapter, Medical Library Association was called to order.

2. INTRODUCTIONS -- Eileen Stanley

Acknowledge special guest present: Jean Shipman, President, MLA

3. 2005 ANNUAL BUSINESS MEETING MINUTES -- Deborah Lauseng

Motion, Approved: Accept revised 2005 Annual Business Meeting minutes. (Motion by Ruth Holst)

4. BYLAWS REVISION REVIEW & VOTE -- Melinda Orebaugh

Count of members present sufficient to proceed. Note, 2/3 of members in attendance are needed to vote on Bylaws amendments.

Thank you to Kellie Kaneshiro, Barb Bartkowiak, Sheryl Stevens, and Eileen Stanley for their invaluable assistance.

Background: Reason for bylaws review and revision is that our Chapter was out of step with other chapters and the MLA model bylaws. Our current bylaws are over 23 pages and include much procedural information. Therefore the goals of the Review Committee were to align the bylaws to the MLA model bylaws, reduce the size of the Board, streamline business procedures, revise the representatives-at-large function, and remove policies and procedures into a separate manual.

Motion from Task Force (Committee): Move for adoption of proposed Bylaws.

Discussion:

Motion, approved--unanimous: moved to dispense with the reading of Bylaws articles by article and open Bylaws document to discussion as a whole. (Motion by James Shedlock)

Whole document open for discussion and amendment:

Holly Burt shared thanks for a very good work.

Frank Davis asked about rationale for changing the size of Board. Response: The Board with currently 35 members, including 9 representatives-at-large, is unwieldy; the size is non-conducive to handling business efficiently. Plus Representatives raised questions about what their roles were. The proposed structure would have a committee of representatives with one representative as an elected member of the Board.

James Shedlock asked if our current structure was similar to other chapters? Response: Everything except the membership secretary, which we have separated from the recording secretary due to the large membership, and the use of the representatives-at-large.

There are four corrections that need to be voted on one-by-one:

1st: Index: Article IV—Insert Section 3 “Term Limits.” Sections 3-8 then renumbered Sections 4-9.

Motion, approved: Move to adopt amendment as stated (Motion from Committee)

2nd: Article 3, Section 3, Letter G: Strike coma and insert semi-colon.

Motion, approved: Move to adopt amendment as stated (Motion from Committee)

3rd: Article 4, Section 4, letter G: Duties of treasurer: strike “audit committee” and replace with “auditor”.

Motion, approved: Move to adopt amendment as stated (Motion from Committee)

4th: Article 7, Section 1, Letters B & C: Change order of paragraphs, re-label 1c to 1b and 1b to 1c.

Motion, approved: Move to adopt amendment as stated (Motion from Committee)

Vote on Motion from Task Force, Unanimous: Adoption of the bylaws as amended.
Results: Voting 96, affirmative members 96.

5. MEMBERSHIP SECRETARY -- Bette Sydelko

Have 443 members for 2006, 31 which are new to Midwest (21 of those are student members—thanks to new policy of extending free memberships to students). Acknowledged new members, student members, or first time attendees by having them stand.

5.1 MLA Membership Drawing

Official local drawing bucket (compliments of Kentucky Fried Chicken): recipient: Melinda Orebaugh.

Eileen gave special thanks to Bette Sydelko and the counters (members of Melinda Orebaugh's staff at Gunderson Lutheran) for tracking counts. Bette has done a wonderful job in keeping the membership records current and clean, particularly with limited technology available to her for this task.

Eileen extended a personal thank you and a certificate of recognition to Melinda for her work on Bylaws.

6. ADJOURN -- Eileen Stanley

Adjournment at 1:30 p.m., and reconvening tomorrow, October 10th at 11:30 a.m.

Tuesday Oct. 10, 2006 11:30 a.m.—1:00 p.m.

7. RESUME BUSINESS -- Eileen Stanley

Reconvene annual business meeting of the Midwest Chapter at 12:05 p.m.

Announcements:

Michel Atlas, 2006 Program Co-Chair: expressed many thanks to the many people involved in planning this year's annual conference. All committees and participants were named and asked to stand.

Review Minutes Highlights:

Deborah Lauseng reviewed Business Meeting minutes thus far, the Bylaws passing, the membership increase, and MLA free membership receipt.

Introductions of Board Members:

Eileen introduced all current and incoming Board Members

Acknowledge special guest present: Betsy Humphreys, Deputy Director of the U.S. National Library of Medicine.

8. TREASURER -- Marlene Porter

The December 31, 2005 Financial Statement (prepared by Chris Shaffer) and the October 6, 2006 Financial Statement (prepared by Marlene) were distributed on the tables for member review. The net balance, as of October 6th, is \$29,311.17. Marlene noted that there are still Conference expenses to be incurred since the Chapter checking account is being used to manage all Conference funds.

9. CHAPTER COUNCIL REPORT -- Carole Gilbert

Carole expressed thanks to Pam Rees for her role as Alternate Chapter Council Representative. As outgoing Chapter Council Representative, Carole encouraged the Chapter to keep communication going between MLA and the Chapter and the Chapter and MLA. She also reminded us that all chapters have input in MLA, and to make use of your representatives.

Carole will be serving as Liaison to MLA CE committee (ex officio member to Chapter Council for 2007). Carole is also the Chair for 2008 CE Program for the Midwest Chapter. If you have ideas for development of new courses, please let Pam Rees or Carole know.

The Board voted to support attendees (4 total—2 by donation to MLA, 2 to Midwest Chapter members) to the Chapter Sharing Roundtables during MLA. The support will be for the next three years.

10. ANNUAL MEETINGS

2006 Louisville (Laura Davison, Michel Atlas)

There were 215 registrations for this year's conference, plus there have been a few walk-in registrations. Finance Chair expects to break even on the Conference.

2008 Michigan (Ellen O'Donnell, Sandra Martin)

The 2008 Conference will be held in Troy, Michigan, October 17th – 20th.

11. AWARDS & SCHOLARSHIPS -- Elaine Skopelja

Thank you to the Awards & Scholarships Committee members: Chris Shaffer, Pam Rees, and Amy Hatfield.

Chapter Sharing Roundtable Lunch Award (aka "Why I deserve a free lunch award") recipients were Ann Combs, University of Wisconsin-Madison, attended the Grey Literature Sharing Roundtable; and Jaime Blanck, Michigan State University, attended the Management and Leadership Sharing Roundtable.

Annual Meeting Scholarship Award recipients (\$500.00 to individuals) for this year are: Maria Melssen, UT Milford Library, and Emily Mazure, UM School of Information student. Both Maria and Emily expressed their thanks and appreciation for the scholarships.

Jean Williams Sayre Innovation Award: This newly named award (2006) honors individuals, groups, or libraries that have displayed creativity and/or problem solving skills that have resulted in innovative methods, projects, products, organizational enhancements or publications in the field of health information management. This year's recipients were members of the Allina Library Services Knowledge Consultant Group (Pam Barnard, Jim Bulger, Sharon Kambeitz, Kolleen Olsen, Sandy Tarman, and Anita von Geldern), who in the midst of budget cuts, took on a project creating nursing-centered library services.

Distinguished Librarian Award is given to an individual who has had a major impact on state and professional organizations. The 2006 Distinguished Librarian went to Carole Gilbert, Providence Hospital and Medical Centers. Elaine shared the numerous leadership positions Carole has held, including Past President of Midwest Chapter, MLA Hospital Section Chair, and others, as well as her involvement that has positively impacted medical librarianship. Chris Shaffer, 2005 Distinguished Librarian shared further comments honoring Carole and presented the award to her.

12. NOMINATIONS & ELECTIONS -- Joan Zivich

Nominations Committee members were Terry Burton and Frank Davis. Joan expressed thanks to everyone contacted by the Committee for their fabulous response and willingness to serve.

Election Results:

President-Elect, 2007—Mary Markland

Membership Secretary, 2007-2008—Bette Sydelko

Chapter Council Representatives, 2007-2010—Pam Rees—Representative, and Karen Hanus—Alternative

Representatives-at-Large (to be part of committee based on new Bylaws)—Nancy Allee, Mary Congleton, Brian Finnegan, Nancy O'Brien (chair, member of board), and Doreen Roberts

Note: With the newly revised Bylaws in place, the Executive Board held a special election to decide which member of the Representatives-at-Large Committee would be the Chair and member of the Board. The results named Nancy O'Brien.

Additionally, under the new Bylaws, a vote was taken to determine the new Potential Candidate to the MLA Nominating Committee. The results named Melinda Orebaugh.

13. NEW BUSINESS -- Eileen Stanley

New Conference blog, the "Midwest Conference Call," was established and is actively being used. Thanks to Clare Leibfarth and Allan Barclay.

There is an AHIP Survey underway (copies widely distributed), MLA is looking for everyone's input.

14. RECOGNITION OF OUTGOING BOARD MEMBERS -- Sheryl Stevens

Rick Brewer, Representative-at-Large, 2005-2006; Audit Committee Chair, 2005-2006

Linda Bunyan, Benchmarking Chapter Liaison, 2005-2006

Ed Holtum, Representative-at-Large, 2005-2006

Tammy Mays, Representative-at-Large, 2005-2006

Erika Severson, Representative-at-Large, 2005-2006

Mary Taylor, Representative-at-Large, 2005-2006

Elaine Skopelja, Awards & Scholarship Committee Chair, 2005-2006
Francis Cockrum, Education Committee Chair, 2005-2006; AHIP Liaison, 2006
Bette Sydelko, Membership Secretary, 2005-2006
Joan Zivich, Nominations & Elections Chair, 2006
Claire Leibfarth, Publications Committee Chair, 2006
Carole Gilbert, MLA Chapter Council Representative, May 2004-May 2007
Pam Rees, MLA Alternate Chapter Council Representative, May 2004-May 2007
Michel Atlas, 2006 Program Co-Chair
Laura Davidson, 2006 Program Co-Chair
Kellie Kaneshiro, Potential Candidate to the MLA Nominating Committee, 2006
Sheryl Stevens, Immediate Past President, 2006

15. 2007 OMAHA INVITATION -- Jim Lander/Chris Shaffer

Invitation Skit presented by Jim and Chris. "2007 License to Learn, License to Lead" a joint meeting with the Mid-Continental Chapter in Omaha, NE, October 12-16, 2007.

16. TRANSFER OF GAVEL -- Eileen Stanley

New with the passing of Bylaws is that transition to new officers occurs at the close of the annual Business meeting. With this, Eileen concluded her presidency with the passing of the gavel to Chris Shaffer.

17. ADJOURN -- Chris Shaffer

Adjournment of the 2006 meeting of Midwest Chapter/Medical Library Association at 1 p.m. until the Omaha 2007 meeting.

Respectfully submitted by Deborah Lauseng, Secretary