

# Midwest Chapter/MLA End of Year Combined Reports Fall 2018

## EXECUTIVE BOARD MEMBER REPORTS:

PRESIDENT, KAREN HANUS

### Activities:

- Finished appointing new members to committees. Special emphasis was placed on appointing people who will work on conference planning activities.
- Scheduled five bi-monthly meetings and implemented changes to accommodate the new meeting frequency. Consulted with recording secretary regarding action items list.
- Presided over five bi-monthly virtual meetings.
- Consulted with Annual Meetings Chair regarding Memorandum of Understanding for the 2019 Annual Meeting.
- Consulted with Ray Naegele at MLA headquarters regarding the amount of reserve funds the chapter should have. MLA's Finance policy calls for reserves to equal a minimum of 30% of annual expenses.
- Called for a vote on whether the Midwest Chapter/MLA should cease legal action in our case against Acteva. The board voted to suspend legal action and pay our final attorney's fees and close our file.
- Wrote a charge for a standing fundraising committee which was approved by the board. The new committee will formally begin in Fall 2018.
- Submitted Annual Report to MLA from the Midwest Chapter/MLA in April 2018.
- Completed Deed of Gift to transfer ownership of the Midwest Chapter/MLA archives to University of Illinois.
- Prepared three President's columns for the newsletter.
- Sent response to MLA regarding their request for support for the Research Training Institute.
- Attended an informal chapter president/president-elect sharing dine around during the MLA meeting.
- Appointed a treasurer to complete the elected treasurer's term upon her resignation.
- Polled members to select a new logo from three potential designs.
- Responded to various questions and requests from chapter members, officers, and committee chairs.

**This report is informational and no action is required.**

## IMMEDIATE PAST PRESIDENT/NOMINATIONS AND ELECTION COMMITTEE, DEB WERNER

2018 Nominations & Elections Committee:

- Deb Werner, Chair
- Caitlin Bakker
- Elizabeth Lorbeer
- Mary Pat Harnegie

In January, 2018, I reached out the membership to solicit members for the Nominations & Elections Committee. The committee was established in February. The committee met via WebEx on June 11, 2018 to discuss our recruitment strategy. I sent a message to the Chapter membership via the chapter-members@midwestmla.org discussion list on June 15 to invite nominations, encouraging self-nominations, to the open board positions of:

- President-Elect
- Membership Secretary
- Representative-at-Large
- Candidate for Membership on MLA Nominating Committee

We, however, did not receive any nominations. On July 27, the committee decided via email that each would contribute names of potential nominees on a shared Google Doc; I then sent emails to the individuals informing them of their nominations. With each email, I sent the position description from the Wiki as well as the timeline of anticipated tasks to give potential candidates a clear understanding of the work involved.

I contacted 10 people for the President-Elect position and was able to recruit two candidates. For Membership Secretary, I contacted six people and only one person agreed to run. For Representative-at-Large, I reached out to four people and two agreed to be candidates. And for the Candidate for Membership on MLA Nominating Committee position, which requires the candidate to also be an MLA member, I reached out to three people and two agreed to run. In addition to sending emails, I had phone conversations with a number of people to more fully discuss the positions.

The President-Elect and Membership Secretary were the most difficult positions to recruit, as they represented the largest time commitments. While many people expressed an interest in the positions, they said that the timing wasn't right and that they couldn't take on the additional responsibility. I tried to be as forthcoming as possible in the conversations, as I did not want to misrepresent the workload and have candidates feel misled and possibly leave the position if it became too burdensome.

Each candidate filled out a biographical information form which I sent to webmaster Matt Regan to post to the Chapter website; a link to the bios was included in the online election ballot.

The 2018 candidates are:

### **President Elect**

- Mark A Berendsen, Deputy Director, Galter Health Sciences Library, Northwestern University
- Emily Ginier, Informationist, University of Michigan Taubman Health Sciences Library

### **Membership Secretary**

- Laura Menard, Assistant Director for Medical Education and Access Services, Ruth Lilly Medical Library, Indiana University

### **Representative at Large**

- Hanna Schmillen, Subject Librarian for Health Sciences, Ohio University
- Rebecca Hines, Education Librarian and Assistant Professor, Des Moines University Library

### **Candidate for Membership on MLA Nominating Committee**

- Jessica DeCaro, Interim Director & Senior User Services Librarian, Cleveland Health Sciences Library, Case Western Reserve University
- Gabriel Rios, Director, Ruth Lilly Medical Library, Indiana University School of Medicine

The Chapter's election ballot was sent out on August 29, 2018 and will close on September 12, 2018. Qualtrics was used to create the election survey that was sent to the membership via the chapter-members@midwestmla.org discussion list. As of August 31, 82 members have voted.

This report is informational and no action is required.

### **PRESIDENT-ELECT, MERLE ROSENZWEIG**

#### Activities:

- Recruited Nancy Allee to complete Jane Blumenthal's term as Credentialing Liaison. Nancy's term will expire in October 2019.
- Worked with the current Midline editor and Communications Committee chair to identify a new way to spread the tasks associated with the production of the MidLine Newsletter: Production editor, content editor, and layout editor. Elizabeth Lyman and Joyce McFadden will be taking over the Newsletter and working with Jennifer Herron to learn editorial duties.

### **TREASURER/FINANCE COMMITTEE, LIZ KISCADEN**

No report available as of September 11, 2018

### **MEMBERSHIP SECRETARY/MEMBERSHIP COMMITTEE, STEPHANIE SCHULTE**

2018 Membership Committee:  
Stephanie Schulte, Chair, 2016-2018

Emily Johnson, 2017-2019  
Heather Healy, 2016-2018  
Margaret Hoogland, 2016-2018

Activities since September 25, 2017:

- Membership stands at 241 as of September 4, 2018 (down 11 from 2017). We are down 37 members from 2016.
  - 223 regular members (down 11 from 2017)
  - 13 retired (up 3 from 2017)
  - 5 students (down 3 from 2017, down 19 from 2016)
- Of the 241, 23 are new or returning members (returned following a break).
- Between Nov. 1, 2016 and Sept. 25, 2017, 162 members paid membership *renewal* fees via PayPal.
- Wild Apricot Midwest Chapter account
  - Updated the membership database(s) and renewals as received
  - Notified members of receipt of dues
    - Automatic confirmation response for renewals.
  - Automatic emailed renewal notices went out in March and May 2018
- Received membership renewals and passed checks on to Treasurer
- Heather Healy and Stephanie Schulte updated, added or deleted email addresses to the membership email discussion list as needed. Investigated bounce email issues as well as some members having trouble sending emails through the system.
- Provided list of new members to Mary Taylor as requested

This report is informational and requires no action by the Board.

## MLA CHAPTER COUNCIL REPRESENTATIVES REPORT/JANNA LAWRENCE, CHAPTER COUNCIL REPRESENTATIVE AND NANCY ALLEE, CHAPTER COUNCIL ALTERNATIVE REPRESENTATIVE

ACTIVITIES since the Spring Report, April 2018:

- Janna and Nancy attended the 2018 MLA Chapter Council Meeting in Atlanta.
- Janna and Nancy took part in Chapter Council elections for potential nominees to the MLA Nominating Committee.
- Janna and Nancy took part in Chapter Council e-mail discussions, responding to requests for information from MLA and disseminating information to Midwest Chapter
- Janna worked with her library's graphic artist, Helen Spielbauer, to update the chapter's electronic poster, which was displayed at MLA in Atlanta. Janna also worked with Helen on several options for a redesigned chapter logo, which have been presented to Chapter members.
- Janna was nominated to run for Chapter Council Chair-Elect, but was not elected. Donna Berryman of UNYOC was elected.

- As Chapter Council Liaison to the MLA Education Annual Programming Committee, formerly the Continuing Education Committee, Janna participated in course and webinar selection at the MLA Annual Meeting and through online meetings and email. Janna also promoted MLA webinars to Midwest Chapter and other groups as needed.

**OBJECTIVES:**

- Janna will continue to serve as the Chapter Council Liaison to the MLA Education Annual Programming Committee.
- Janna and Nancy will respond to Chapter Council assignments and monitor Chapter Council e-mail discussion list.
- Janna and Nancy will keep the Midwest Chapter informed about MLA activities.
- Janna and Nancy will attend Midwest Chapter Board meetings and MLA Chapter Council meetings.
- Janna will submit the name of the new potential MLA Nominating Committee nominee to Chapter Council.
- Janna and Nancy will update PBwiki as appropriate for Chapter Council responsibilities.

**This report is informational and no action is required.**

Janna Lawrence, MLA Chapter Council Representative

Nancy Allee, MLA Chapter Council Alternative Representative

**REPRESENTATIVE-AT-LARGE/STATE LIAISONS COMMITTEE, PATTY LUNSFORD**

*The State Liaisons Committee shall serve as a conduit for communication between the chapter and state health sciences library associations, local library groups and library science educational programs. It shall serve as a mechanism for chapter officers and committees to distribute information and receive feedback at the state and local level. It shall promote chapter activities and membership through methods such as exhibits at state and local library associations, presentations, newsletter articles and email list messages. The committee shall make recommendations to the Executive Board on all policies relating to relations with state health sciences library associations. It shall document state liaisons policies and procedures on the chapter website and in other relevant publications. The committee chair shall prepare a report for each Executive Board Meeting and submit appropriate documentation to the chapter Archives.*

Committee Members (Midwest Chapter State Representatives):

This is updated to the best of my communications as of August 31, 2018.

Illinois:	Daneen Richardson
Indiana:	Patty Lunsford
Iowa:	Mindy Egeland
Kentucky:	(CeCe Railey)
Michigan:	Iris Kovac-Gough
Minnesota:	Andrew Crow
North Dakota:	Marcia Francis
Ohio:	Mary Pat Harnegie
Wisconsin:	Dora Davis

State Presidents:

Illinois:	Miranda Shake
Indiana:	Lisa Habegger
Iowa:	Elizabeth Kiscaden
Kentucky:	CeCe Railey
Michigan:	Merle Rosenzweig
Minnesota:	Connie Bongiorno
North Dakota:	Dawn Hackman
Ohio:	Noreen Mulcahy
Wisconsin:	Michele Matucheski

**Goals and Tasks**

As I reminisce over the past four years of serving as the Representative-at-Large—wistfully recalling how Kathy Schilling of the Indiana University School of Medicine invited me to consider serving in this role back in the spring of 2014 (Kathy died in the spring of 2016)--- I was, and remain, humbled and honored to have had this privilege—yet I complete my term with many of my goals and tasks yet incomplete, or not accomplished at all.

I am leaving recommendations and notes for my successor, as well as an offer to continue to serve in some capacity with the Midwest Chapter—I will hopefully be continuing on as the Station Liaison for Indiana, pending the approval of the Executive Board of our state association.

I recommend the following goals and tasks—both for our incoming Representative-at-Large, and for our State Liaisons Committee:

- Regular and scheduled communications and/or E-meetings (via email) or conference calls at various intervals through the year with the entire Committee (heretofore I have sent out questions for conversation and for counsel—most of which has been cordially received and have perhaps sparked some lively conversations among us).
- Assist other committees and the officers with projects, tasks, membership, events—create more visibility for the State Liaisons Committee to truly become engaged with the members of their

own states, as well as reaching across state lines and becoming more engaged with the Midwest Chapter.

- Initiate and conduct regular and consistent communications with the Library Schools of each Midwest Chapter state (also their Alumni Associations and Alumni Boards).
- Seek and implement ways to promote and expand the visibility and membership the Midwest Chapter MLA—through a variety of innovations—social media, attendance and presentations at various local and regional conferences, articles in publications for each state, and partnering/assisting with the responsibilities and activities of the Membership Committee.
- Promote collaboration and partnership with the other types of libraries in our states and region—school, public, academic, and special libraries—and our state organizations for those types of libraries—not merely to enhance the visibility of the Midwest Chapter/MLA, but to share and collaborate for the progress, growth, and sharing of resources and services in our libraries and for our citizens.
- Study the Chapter By-laws and correct discrepancies or questions regarding the State Liaisons Committee and the Representative-at-Large.
- Encourage **EVERY** State Liaison to contribute **regularly** to *The Midline* newsletter.
- Work actively with each State Health Sciences Librarians’ organizations to support, encourage, and enhance membership in the **State or local** organizations. One troubling aspect of concern which is expressed across several of our states is the declining membership among the State organizations.

As members retire, or as folks become overwhelmed with expanding work responsibilities (especially as the fewer remaining hospital librarians are covering more libraries and areas as retiring hospital librarians in some hospitals are not being replaced)—membership and participation in the State organizations suffer. We owe the history, traditions, and purposes of our state and local health sciences organizations the commitment and energy to continue, rather than disband.

The role and responsibilities of the Representative—at-Large, and of the State Liaisons Committee are innovative, flexible, outreaching, and filled with limitless opportunities. Yet with this flexibility are empowered and required continual vigilance and renewal, collaboration within the Midwest Chapter/MLA and with each State organization, and the commitment to strive for the greater good and affirmation of the organization and each of its members.

Respectfully submitted,

Patty Lunsford  
Medical Libraries and St. Elizabeth School of Nursing Library  
Franciscan Health Lafayette  
Lafayette IN

Midwest MLA Representative-at-Large (2016-2018)

## COMMITTEE REPORTS:

### ANNUAL MEETINGS COMMITTEE, CLARE LEIBFARTH

#### **Committee Members:**

Clare Leibfarth (OH), Chair  
Bette Sydelko (OH)  
Jessica DeCaro, Vendor Liaison

#### **Conference Coordinators:**

**2018, Ohio:** Mary Pat Harnegie, Mary Schleicher  
**2019, Wisconsin:** Brenda Fay, Karen Hanus  
**2020, Indiana:** Erin Foster, ISHLA Liaison to Midwest Chapter/MLA  
**2021, Joint Chapter Meeting:** Liz Weinfurter, Liaison to Midcontinental Chapter/MLA

The Annual Meetings Committee facilitated the well-attended Conference Wrap-Up information sharing session at the conclusion of the chapter meeting on Monday, October 16, 2017. The 2018 Conference Wrap-Up meeting will be held October 8 at 4:00 p.m. in the Vanda South room at the Westin Downtown Cleveland.

### **Annual Meeting Updates**

#### **October 13-16, 2017 – Ypsilanti MI**

#### **Joint Meeting with the Michigan Health Sciences Library Association**

#### **“Pure Information”**

#### **Merle Rosenzweig, Judy Smith, and Carol Shannon, Conference Co-Chairs**

The 2017 joint meeting with MHSLA held at the Ann Arbor Marriott Ypsilanti at Eagle Creek was a successful one! There were 141 total registrants and 26 participating vendors. In late February 2018, a check for \$8,004.08, representing 50% of the meeting profits was sent to the Michigan Health Sciences Library Association. The final report of the meeting was submitted to the chapter president in mid-January 2018.

#### **October 5-9, 2018 – Cleveland, OH**

#### **Host organization: Ohio Health Sciences Library Association**

#### **“Shake, Rattle & Roll”**

#### **Mary Pat Harnegie and Mary Schleicher, Conference Co-chairs**

The 2018 Midwest Chapter annual meeting will be held at The Westin Cleveland Downtown, October 5-9. The meeting budget proposal was submitted to the chapter treasurer in early February. Conference



registration opened April 14 and early bird registration ends September 21. The conference schedule includes six continuing education courses, plenary speakers Catherine Hakala-Ausperk and Dr. Patricia Brennan, three themed panel discussions, eighteen contributed papers in two concurrent sessions, nineteen accepted posters displayed for two days, and a number of exciting social and touring events. Full details are available on the conference website at <http://midwestmla.org/conference2018/>. Annual Meetings Committee members Clare Leibfarth and Bette Sydelko have been able to participate in all of the Conference Planning Committee Chair teleconference meetings.

**October 4-7, 2019 – Milwaukee, WI**

**Joint Meeting hosted by the Wisconsin Health Science Library Association and the Southeastern Wisconsin Health Science Library Consortium**

**“Discover, Connect, Collaborate”**

**Brenda Fay and Karen Hanus, Conference Co-Chairs**

In early December 2017, the contract with the Hyatt Regency Milwaukee was finalized. The provisions include a \$20,000 food minimum and a 260 room night room block at a rate of \$149/night with a \$10 surcharge for double occupancy. A Memorandum of Understanding between the Midwest Chapter/MLA, WHSLA, and SWHSL was executed in mid-February 2018. The 2019 conference co-chairs will be Brenda Fay and Karen Hanus. The conference theme will be “Discover, Connect, Collaborate” and the conference logo has been developed. The planning committee chairs have been meeting regularly. Clare Leibfarth has participated in their teleconference meetings. Of note, for this meeting Continuing Education and Exhibits planning will be coordinated with Midwest Chapter committees. The keynote speaker on Sunday, October 6 will be *Comic Nurse* author/artist MK Czerwec. The Sunday evening social event is being planned at the Harley-Davidson Museum®. An invitation to the meeting will be presented at the end of the chapter’s Annual Business Meeting on Monday, October 8. The conference website will soon be up and running at <http://midwestmla.org/conference2019/>.



## **2020 Meeting**

**Host Organization: Indiana Health Sciences Library Association**

**Tentative Location: Indianapolis, IN**

At their April meeting, the Indiana Health Librarians Association board agreed in principle to act as the hosting organization for the 2020 Midwest Chapter/MLA meeting in Indiana. MOU provisions have yet to be negotiated. Erin Foster is serving as the “point person” for the IHSLA member volunteers who will

work on site selection for the meeting. Clare Leibfarth met with Erin Foster and Beth Whipple via phone on August 17. The IHSLA group has decided to pursue Indianapolis as the city location. Clare Leibfarth will initiate the site RFP process with Visit Indy, the local convention and visitors' bureau in the near future. Plans are for hotel site visits to occur in the late fall.

## **2021 Meeting**

### **Tentative: Joint meeting with the Midcontinental Chapter/MLA**

In February, Clare Leibfarth approached the Midcontinental Chapter/MLA Annual Meeting Advisor to gauge their interest in a future joint meeting. At their March meeting, the MCMLA board decided that they would be interested in a joint meeting in 2021. Given their state rotation, the meeting planning chair for that year will be a Kansas member. They are in the process of identifying a candidate. Given our state rotation, the meeting would be hosted by Minnesota. Liz Winefurter has agreed to be the Midwest Chapter Annual Meetings Committee liaison who will be working with the MCMLA representative to begin the planning of the meeting. The choice of state/city/location for this meeting will be negotiated by the two chapter representatives. MOU provisions have yet to be negotiated.

This report is informational and requires no action by the board.

Respectfully submitted: Clare Leibfarth, Chair  
September 4, 2018

## **AWARDS AND SCHOLARSHIPS COMMITTEE, ANNA BETH MORGAN**

The Midwest Chapter/MLA Awards and Scholarships Committee has the responsibility of promoting the chapter's awards, grants and scholarships, encouraging applications, reviewing applicants, selecting awardees and managing presentations of grants and awards.

In 2018, many student and professional email lists were used to announce the awards. The chapter newsletter and the Greater Midwest Region's communication tools were also used. Even with an aggressive promotion plan, very few applications and nominations were received.

Applicants were considered for three annual meeting grants. Potential recipients for the three grants were reviewed by the Awards and Scholarships Committee. The committee selected the following recipients and announced their selection via the chapter's email list. Each of the three grants offered recipients \$500.00 plus the cost of this year's annual meeting registration. The 2018 applicants selected to receive grants are:

- 2018 Student Annual Meeting Grant – Samantha Loster
- 2018 First-Time Attendee Annual Meeting Grant – Amelia Brunskill
- 2018 Annual Meeting Grant – Elissa A. Kinzelman-Vesely

Nominations were received for the 2018 Distinguished Librarian of the Year Award. The Distinguished Librarian of the Year will receive \$500.00 plus a beveled octagonal engraved award. The name of the Distinguished Librarian will be revealed at the Midwest Chapter/MLA annual business meeting scheduled to occur in Cleveland, Ohio.

No nominations for the Jean Williams Sayre Innovation Award were received this year. The Innovation Award will not be given in 2018.

The 2018 grants and awards will be presented at the annual business meeting of the Midwest Chapter/MLA in Cleveland, Ohio on Monday, October 8, 2018.

This report is respectfully submitted by:

Anna Beth Morgan, Committee Chair  
Abigail Goben  
Matthew Hoy  
Merle Rosenzweig, Chair Elect  
Eileen A. Severson  
August 24, 2018

## COMMUNICATIONS COMMITTEE, ELIZABETH HUGGINS

Chair: Elizabeth Huggins

Committee Members: Jennifer Herron (departing), Matt Regan, Lauren Elizabeth Robinson

### Activities

- Jennifer Herron will be leaving the role of MIDLINE editor and outreach liaison due to the demands of a new position. She will publish the last MIDLINE before the conference and is helping to train the new people.
  - Merle, the president-elect, sent out a call of new members. Two people responded with interest. They are currently learning about the role.
  - Elizabeth will reach out to them and coordinate them for their new role in the Fall.
- Matt Regan, as webmaster, has been updating the website when the information is provided.
- I am continuing to work with the other chapter committees and the conference committees on the upcoming Annual Meetings (2018 & 2019).
- Margaret Hoogland, part of the 2018 publicity committee, and I are looking for volunteers for photographers and bloggers for the 2018 conference. We will be distributing calls over both listservs.
- The 2019 conference website has been created and the members of the publicity and web committee have been given access.

- Elizabeth and Edith Starbuck met at MLA and discussed some potential updates to the website to address including additional fundraising information on the website. We are working toward it.
- The website blog roll was updated with the logo options and a survey.

Other items:

- A board member suggested that we purchase survey software so surveys are no longer associated with one person's university. I offered to do some research and send some comparisons. I hope to have that available by the end of the year.
- For this coming year, I would like to implement surveys to the membership that I asked the board about earlier in the year.
- Please continue to contact Matt Regan at [matthew-regan@uiowa.edu](mailto:matthew-regan@uiowa.edu) with any specific changes or revisions for the Midwest Chapter/MLA website.

## PROFESSIONAL PRACTICE COMMITTEE, ANGIE TUCKER

Committee chair: Angie Tucker

Committee members: Annie Nickum, Jane Blumenthal (Credentialing Liaison), JJ Pionke, Mary Miles, Stevo Roksandic, Bradley Long, Nancy O'Brien, Kathy Koch, Rachel Hinrichs

The Professional Practice Committee has met several times during the past year. Two additional members were added to the committee to assist with the broad spectrum of committee responsibilities.

Several subcommittees have been formed to assist in organizing continuing responsibilities and developing new initiatives. Each subcommittee has one or two regular members and other members of the Professional Practice committee will assist as needed. The subcommittees are as follows:

**Needs Assessment** – JJ Pionke & Annie Nickum – a needs assessment has been developed which will be submitted to all Midwest MLA members in the near future.

**Annual Meeting Continuing Education** – Kathy Koch, Nancy O'Brien – this subcommittee will work with local committees to plan education for annual conferences.

**Mentoring** – Rachel Hinrichs, Angie Tucker – this subcommittee will be looking at mentoring beyond the annual meetings

**Papers & Posters** – Stevo Roksandic, Mary Miles – the focus for this subcommittee will be the paper and poster presentations at the annual meetings.

Respectfully submitted by

Angie Tucker, MLIS, MIDT, AHIP

August 31, 2018

## SPECIAL COMMITTEE REPORTS

### FUNDRAISING COMMITTEE, EDITH STARBUCK

- The Chapter President wrote a charge for a standing fundraising committee which was approved by the board. The new committee will be formally appointed in Fall 2018.
- 2017-2018 Ad Hoc Fundraising Committee members: Nicole Theis-Mahon, co-chair, Anna Liss Jacobsen, Beth Whipple, and Margaret Hoogland
- Next Chapter Critter fundraiser – voting for the owl to represent the chapter. Six owls are native to all 9 Midwest Chapter states and a [document with photos and descriptions](#) created to promote voting and also raise funds.
- The silent auction donation deadline was extended and we are close to 20 donations, several of which are owl themed.
- There will be 3 tables at the conference this year so there should be plenty of room to display the items and the bid sheets.
- The committee will sell fun ribbons again as they also helped raise funds last year.
- The committee requested \$60 to purchase fun ribbons and miscellaneous fundraising items as needed. The Board approved an amendment to the budget for that amount.
- The committee's goal is to raise an equal amount of scholarship funds or more at the upcoming annual conference.

Submitted by Edith Starbuck, Fundraising Committee Co-Chair

## APPOINTED OFFICIALS REPORTS:

### ARCHIVIST, MEGAN KELLER YOUNG

1. The physical archival collection at the University of Illinois-Chicago is up to date with no outstanding paper additions.
2. I have collected some digital records, mostly from the 2017 Annual Meeting. UIC's digital asset management system is still getting off the ground so these records are not available yet online (I am happy to share if anyone needs to see them).

3. The records retention policy is nearing completion. I have a few questions about record types the Chapter generates – specifically if there are ever any tax or personnel records.
4. I am stepping down but look forward to working with the new Midwest Chapter Archivist and continuing to maintain the records in UIC Special Collections.
5. I'm not sure if this was resolved already, but the \$50 in the Midwest Chapter budget isn't necessary to send to UIC for upkeep of the archives –my staff and I are happy to care for and maintain the collection.

## GOVERNMENTAL RELATIONS LIAISON, BETH WHIPPLE

### Activities:

- Joined the MLA Governmental Relations Committee (GRC) listserv
- Shared relevant items with the membership, encouraged members to contact their representatives

### Action Items:

- Reach out to Governmental Relations Liaisons in other chapters to find out how else they support their chapters.

This report is informational and requires no action by the Executive Board.