

Midwest Chapter / Medical Library Association

Fall 2008 Executive Board Meeting

Friday, October 17, 2008

Marriott Hotel, Troy, Michigan

4:00 PM – 8:00 PM (Dinner break around 6pm)

1. Call to Order
2. Review Agenda
3. Review and Approve Minutes (Deborah Lauseng)
 - a. Spring 2008 Executive Board Meeting
 - b. Ratify Electronic Votes
 - c. Review of Fall Business meeting minutes
4. Reports
 - a. President Mary Markland
 - b. Annual Meetings Committee Donna Barbour-Talley
 - c. Archives Becca Caton
 - d. Awards and Scholarships Committee Sheryl Stevens
 - e. Communications Committee Karen Anderson
 - f. Finance Committee/Treasurer Marlene Porter
 - g. Governmental Relations Committee Mary M. for Julie Schneider
 - h. Membership Committee Bette Sydelko
 - j. MLA Chapter Council Pam Rees and Karen Hanus
 - k. Nominations and Elections Committee Mary M. for Chris Shaffer
 - l. Professional Practice Committee Janna Lawrence
 - m. State Liaisons Committee Mary M. for Nancy O'Brien
 - n. President-elect Deborah Lauseng
5. Unfinished Business
 - a. Free-standing banner for exhibits Bette Sydelko
 - b. New Board member training at Fall meeting Mary Markland
 - c. Web Site/ Web Site Redesign Special Committee Karen Anderson, Clare Leibfarth
 - d. Majors/MLA Chapter Project of the Year award Mary Markland
 - e. Online Finances Special Committee Mary Markland, Bette Sydelko
 - i. Meeting Registration
 - ii. Membership
 - f. Bylaws Revision Task Force Sheryl Stevens
 - g. Policy and Procedures Manual Special Committee Sheryl Stevens
6. New Business
 - a. Committee meetings at the Fall Conference Janna Lawrence, Mary Markland
 - b. Awards and Scholarships Sheryl Stevens
 - a. Procedure for Librarian of the Year award
 - c. Annual Meetings Mary Markland/Donna Barbour-Talley/Marlene Porter
 - i. Revised Manual
 - ii. MOU template
 - iii. Meeting Finances Policy
 - d. Chapter goals and objectives Mary Markland
 - e. Special Archives committee Deborah Lauseng
7. Review of Action Items
8. Adjourn