



**Midwest Chapter Medical Library Association
2015 Spring Board of Directors Minutes
Wednesday June 24, 2015
9:00 am-11:00am (CST)**

Call in information: 1-310-372-7549, access code 685049

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| 1. Call to Order and Welcome | Mary E. Hitchcock |
| 2. Review agenda | Mary E. Hitchcock |
| 3. Review and approve minutes from Fall 2014 meeting | Beth Whipple |
| 4. Review of Action Items from Fall 2014 meeting | Mary E. Hitchcock |
| <ul style="list-style-type: none"> a. Committee Chairs who would like a dedicated email on midwestmla.org site please contact Allan. Need to add Awards email. b. Treasurer: <ul style="list-style-type: none"> i. Will draft a policy on unbudgeted expenses for conferences. If over 125%, approval must be obtained by the Board. ii. Update signatories with financial institution. iii. Will post financial reports from 2012 onto Wild Apricot. Barclay will link from midwestmla.org site. iv. When approving 2014-2015 budget at next meeting, need to reapprove MOU change of seed money from \$5,000 to \$2,500. <ul style="list-style-type: none"> 1. Will need to Modify information in Annual Meeting Guide to reflect. c. Membership secretary (Chew): ensure all documentation for Wild Apricot is on Midwest/MLA wiki for incoming Membership Secretary Schulte. d. Archivist: Hitchcock will speak to Kevin O'Brien at UIC to see if he would oversee Chapter Archives until a new Archivist can be found. (COMPLETED) e. Annual Meeting chair will recruit a group to explore possible future meeting scenarios. (Will discuss later) f. Weinfurter will create summary reports of dues and Annual Meetings surveys and will send them out to respective Task Forces for approval. Will share with the membership (COMPLETED) | |
| 5. Brief Committee Reports / Highlights (as necessary) | |
| <ul style="list-style-type: none"> a. Treasurer/Finance Committee b. President c. Immediate Past President/Nominating Committee d. President-Elect | <ul style="list-style-type: none"> Amy Donahue Mary E. Hitchcock Liz Weinfurter Chris Childs |

- e. Membership Secretary/Membership Committee
 - f. Chapter Council Representative and Alternate
 - g. Representative at Large/State Liaison
 - h. Archivist
 - i. Governmental Relations Liaison
 - j. Annual Meetings Committee (interim)
 - k. Awards & Scholarships Committee
Tzrasco
 - l. Communications Committee
 - m. Professional Practice Committee
- Stephanie Schulte
Bette Sydelko
Patty Lunsford
Kevin O'Brien
Julie Schneider
Mary E. Hitchcock
- Leah Osterhaus-
- Allan Barclay
Heidi Nickish-Duggan

6. Old Business:

- a. Communications Plan moving forward
 - b. Annual Meetings Chair/group
 - i. 2015 Louisville
 - ii. 2016 Iowa/MidContinental Budget
 - c. Acteva lawsuit
- Allan Barclay
Mary E. Hitchcock
- Mary E. Hitchcock

7. New Business:

- a. Annual Meetings Chair
 - b. Membership: "reciprocal membership outreach" and Proposal for Pilot Resume/Interview Practice Project
 - c. Annual Meetings
 - i. 2017 Michigan
 - ii. 2018 Ohio—possible joint with Mid-Atlantic Chapter?
Nothing set, just looking at possibilities.
- Mary E. Hitchcock
Stephanie Schulte
- Mary E. Hitchcock

8. Review of Action Items from today

9. Adjournment